

The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)



// दुरितांचे तिमिर जाओ //



**Submitted
By**

Sant Dnyaneshwar Shikshan Sanstha's

**Hon. Shri. Annasaheb Dange Arts, Commerce and Science
College, Hatkanangale**

**(Affiliated to Shivaji University, Kolhapur)
Re-Accredited 'B' by NAAC [2.78 CGPA]**

To

**National Assessment and Accreditation Council (NAAC)
Bangalore**

2018

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

Academic Year: 2017-18

1. Details of the Institution

1.1 Name of the Institution

**HON. SHRI. ANNASAHEB DANGE ARTS, COMMERCE
AND SCIENCE COLLEGE, HATKANANGALE**

1.2 Address Line 1

A/P- Hatkanangale

Address Line 2

Hatkanangale- Ichalkaranji Road, Near Water
Tank

City/Town

Hatkanangale

State

MAHARASHTRA (MS)

Pin Code

416109

Institution e-mail address

adacshat@gmail.com

Contact Nos.

0230-2483521

Head of the Institution:

Dr. Yojana Vasant Jugale

Tel. No. with STD Code:

0230-2483521

Mobile No.

+91 9422040114

Name of the IQAC Co-ordinator:

Mr. Digambar Sukhadeo Kulkarni

Mobile No.

+91 9823093043

IQAC e-mail address:

iqacadaccollege@gmail.com

1.3 NAAC Track ID

(For ex. MHC0GN 18879)

AD 09081

1.4 NAAC Executive Committee No. and Date:

EC/62/RAR/099 dated 04-01-2013

1.5 Website address:

www.adcacs.in

Web-link of the AQAR:

<http://www.adcacs.in/pdf/1.%20AQAR%202016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	--	2004	5 Years
2	2 nd Cycle	B	2.78	2012	5 Years

1.7 Date of Establishment of IQAC:

30/08/2004

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. **AQAR of 2012-13 submitted to NAAC on 15/05/2013**
- ii. **AQAR of 2013-14 submitted to NAAC on 09/08/2014**
- iii. **AQAR of 2014-15 submitted to NAAC on 15/10/2015**
- iv. **AQAR of 2015-16 submitted to NAAC on 22/10/2016**
- v. **AQAR of 2016-17 submitted to NAAC on 03/11/2017**

1.10 Institutional Status: Affiliated College: Yes

No

Constituent College: Yes

No

Autonomous College of UGC: Yes

No

Regulatory Agency Approved Inst.: Yes

No

Type of Institution: Co-education:

Men

Women

Urban

Rural

Tribal

Financial Status:

Grant-in-aid

UGC 2(f)

UGC 12B

Grant-in-aid + Self Financing

Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Our college runs following self financial courses on the campus:

1.B.C.A. (Self-financed Programme): The institute has been running B.C.A as a self-financed programme since 2008.

2. P.G.(M.A.) in History (Non-grantable): The department of History has been running P.G. Course on non-grantable basis since 2010.

3.B.Sc. (Non-grantable): The insitute has been running this course on non-grantable basis since 2016.

4.P.G.(M.Com.) in Commerce (Non-grantable): The department of Commerce has been running P.G. course on non-grantable basis since 2016.

5. P.G.(M.A.) in English (Non-grantable): The department of English has been running P.G. course on non-grantable basis since 2017

1.12 Name of the Affiliating University

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / Uni.	<input type="checkbox"/> N. A.	UGC-CPE	<input type="checkbox"/> N. A.
University with Potential for Excellence	<input type="checkbox"/> N. A.	DST Star Scheme	<input type="checkbox"/> N. A.
UGC-Special Assistance Programme	<input type="checkbox"/> N. A.	UGC-CE	<input type="checkbox"/> N. A.
UGC-Innovative PG programmes	<input type="checkbox"/> N. A.	DST-FIST	<input type="checkbox"/> N. A.
UGC-COP Programmes	<input checked="" type="checkbox"/>	Any other (Specify)	<input type="checkbox"/> N. A.

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="02"/> Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="01"/> Alumni <input type="text" value="00"/> Others <input type="text" value="---"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

If yes, mention the amount

The IQAC received the fund worth of three lakh Rs. (300000/-) as seed money from UGC in the year 2013-14.

2.13 Seminars & Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International tional te Level

(ii) Themes

1. One Day National seminar on **Intellectual Property Rights**
2. Workshop on **Preparing Teaching Modules and uploading them on website**
3. Workshop-cum-Training program on **CMS (office automation)** for office staff

2.14 Significant Activities and contributions made by IQAC:

ICT Enabled Classrooms and Seminar Hall: The institution has about 15 ICT enabled classrooms and one seminar hall with ICT infrastructure. This is the result of the collective efforts of IQAC, CDC and the Management of the Institution.

Faculty Development Programs: The IQAC of the college organized faculty development programs to develop the professional skills of the faculty and the non-teaching staff. To name a few are: workshop on preparing teaching modules, workshop-cum-training program on operating CMS software, seminar on IPR, workshop-cum-Training program on operating ACE Digital Language Lab. Software, etc.

Quality Assurance Initiatives: As a part of quality assurance initiative, the IQAC organized its regular meetings, submitted the AQAR of the last year and also organized surveillance visit for ISO certification during the academic year 2017-18.

Introduction of PG in English: The continuous and constant efforts of the IQAC, CDC and the Management of the institution have resulted into the introduction of PG Course in English.

MoU and Linkages: The IQAC motivated the HoDs and the faculty members of all department for signing MoU and Linkages with the nearby institutions and industries. As a result, the institution has signed six linkages with the nearby institutions.

Faculty Appraisal System: All faculty members were asked to submit their PBAS (Performance Based Appraisal System) proforma to the IQAC in the month of April. All these PBAS proforma were scrutinized by the Coordinator of IQAC and afterwards they were finalized with the sign of the Principal of the college.

Reviewing Teaching Learning Process: The IQAC reviews the teaching learning process through the class observation and analyzing students' feedback on teaching learning process regularly.

IQAC News Letter: The IQAC of the college drafted and published its annual newsletter to make stakeholders aware of the institutional activities and achievements.

Apart from the above, the IQAC along with CDC and management has played very crucial role in the infrastructural growth of the institution- creation of science lab, language lab, botanical garden, furnishing of sports complex, etc.

2.15 Plan of Action by IQAC/Outcome (The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year) *

Plan of Action	Achievements/Action Taken
To complete office automation for administrative purpose	The College Management Software (CMC) was purchased from BIYANI Technology, Kolhapur at the cost of Rs. 40,000/- to provide the e-governance facility in the areas of admission, finance and other administrative works in the month of October 2017. The software was installed on five computers with server and client connectivity in the head office of the college.
To establish and develop well equipped language lab.	As per decision made in the IQAC meeting, the college took initiative to create fully fledged language laboratory for offering better learning experience. The ACE digital language lab software was purchased from BIYANI Technology, Kolhapur at the cost of Rs. 70,000/- to enhance language learning in the month of October 2017 and it was installed on one server computer with ten client computers.
To upgrade Science Laboratories and computer lab/UGC NRC	To execute this plan, the college made budgetary provision in the very beginning of the academic year and then systematically worked over the plan throughout the year. The extension and renovation of three science laboratories were done by the college in the first term of 2017-18. In all Science Laboratories, the reagent tables, instrumental tables and lab analysis tables with water tap and basin were constructed using marble-granites. Besides, the instruments like hotter furnace, oven, conductometry instruments, potentiometry instruments and polarimetry instruments, liquid and solid chemicals and glass-wares, microscopes, plant materials and specimen bottles, etc. were purchased during the year 2017-18.
To organize film festival on cross-cutting issues related to gender, environment and human values	In order to organize various activities on cross cutting issues the college had established ANUBHUTI Film Society and through this film society, our college organized two day film festival addressing the gender and environmental issues on 15th and 16th February in which 60 students along with 6 teachers from 5 different colleges were participated. Five films and three short films on different issues- girl child education, environmental degradation, domestic violence and child abuse, importance of cleanliness etc were screened for the orientation of the audience.

To organize a one day seminar (self funded) on Intellectual Property Rights (IPR) as a part of IPR Awareness Program.	The IQAC of this college took initiative in organizing a one day seminar on Intellectual Property Rights (IPR). The seminar was organized on 14th March 2018 in which 25 faculty members from other college were participated and 10 of them had presented research papers on various topics related to IPR. All presented papers were published in the special issue of UGC approved journal entitled Research Journey-ISSN23487143 and Impact Factor 3.452.
To organize Workshops for women empowerment.	1) The Sachetana Mandal of this college organized a one day state level workshop on Microfinance: Women Entrepreneurship on 6th February 2018 in which about 193 women participated and 4 resource persons from the industry, bank and other government offices guided the audience. 2) In collaboration with Vasant Rao Jugale Research Foundation, Sangli, the college organized a one day state level workshop on Legal Awareness among Women and Girl Students on 10th February 2018 in which about 182 women and girl students participated and 4 resource persons from legal sectors guided the audience.
To prepare Teaching Modules and upload them on college website	All faculty members have prepared their teaching modules including e-text, PPTs, Video Lectures, assignments, charts/images and previous question papers and uploaded all these materials on college website under the title of Teaching Modules .

Refer Annexure -I * Attached the Academic Calendar of the year as Annexure-I

2.15 Whether the AQAR was placed in Statutory Body: Yes No
 Management Syndicate Any other body

Provide the details of the action taken

The Coordinator of IQAC has prepared the AQAR collecting necessary and relevant information from portfolio reports and departmental profile. After its completion, a small discussion on the current AQAR was held in the CDC and IQAC meetings in which the draft was finalized with the sign of the Principal and the Coordinator of IQAC.

Part – B
Criterion – I: Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	No. of existing Programmes	No. of programs added during the year	No. of self-financing programmes	No. of value added / programmes
PhD	---	---	--	---
PG	02	01	03	---
UG	04	00	02	---
Certificate	02	02	---	05
Total	08	03	05	05

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

Students from Arts faculty have an opportunity of Core-Elective option while choosing the curriculum whereas the Commerce students have to choose the core papers only as there is no core elective option in their curriculum. All PG courses have three core papers and one elective paper.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	06 (B.A., B.Com. B.C.A., B.Sc., M.A. & M.Com.)
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni



Parents



Employers



Students



(On all aspects)

Mode of feedback :

Online



Manual



Co-operating schools (for PEI)



***Please refer annexure-II (An analysis of the feedback provided in the Annexure-II)**

1.4 Whether there is any revision of regulation or syllabi, if yes, mention their salient aspects.

Our college is affiliated to Shivaji University, Kolhapur and it follows the university prescribed syllabi of all programs. However, the college has updated the syllabus of Career Oriented Course in Spoken & Communicative Skills in English. Three faculty members have been working as BoS members and one faculty member as syllabus framing committee at Shivaji University Kolhapur and in this way they are contribution in designing the curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The college has introduced PG (MA) in English as new program in 2017.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	20	17	02	01	---

2.2 No. of permanent faculty with Ph.D.	08
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	---	--	-	--	--	25	--	25	--

2.4 No. of Guest and Visiting faculty and Temporary faculty	--	08	13
---	----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops		05	
Presented papers	05	12	05
Resource Person or Chairperson		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Assessment of Students' Learning Levels:** After students' enrolment, the college conducts a diagnostic test to assess the learning levels of the students and classifies them into slow and advanced learners. For slow learners, the college conducts remedial coaching, compensatory teaching and introduces foundation courses to enable them to learn the prescribed curriculum easily and advanced learners are exposed to Career Oriented Course, Certificate Courses and MPSC/UPSC Coaching etc.
- 2. Adoption of Student centric Methods:** The faculty members have developed various student centric teaching modules including experiential, participative and web-based learning modules for creating ease and comfort in learning process. Various methods such as practical sessions, field visits, sensitization visits, study tours, group discussions, and role play method, uploading learning resources on college website and some creative learning methods such as essay writing, debates, screening sessions, etc. have been adopted regularly for creating better learning environment.
- 3. Integration of ICT and E-Resources in Teaching-Learning:** Each and every department is well equipped with computer, OHP, Screen and internet connectivity and more than fifty percent lectures have been delivered by using these ICT and internet tools. Few topics are taught through screening session-showing movies and documentaries. Online resources such as PDF/ e-books and database are downloaded from internet and kept in soft copy format in each department so that students can easily access to all resources.
- 4. E-Classroom Facility:** The college has created a tab entitled Teaching Module on its website where e-texts, PPTs, teacher's self video lecture, assignments etc. have been uploaded so that students can get classroom experience after the class hours.

2.7 Total No. of actual teaching days during this academic year	180 days
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1. The college has formed Examination Coordination Committee as per university rules and regulations to carry out all matters related to examination. The reforms in examination come under the purview of university authority and therefore the institute has very little role in introducing reforms in examination.
2. The college works as CAP centre for assessing the answer books of the first year students and also provides them the photocopies of assessed answer books on their demand for revaluation purpose only.
3. In order to assure the learning outcomes, the college has introduced continuous internal evaluation system in which unit tests, oral tests, open book examinations, assignments, seminars and students' projects and preliminary examinations etc have been conducted regularly to get more practice.
4. The college conducts diagnostic test to assess the learning levels of the students immediately after their enrolment in the college. This test contains multiple choice questions and few descriptive type questions.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

No. of Faculty Worked as Member of Board of Study	No. of Faculty Participated in Curriculum Development Workshop
04	00

2.10 Average percentage of attendance of students:

90 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				No of Pass Students
		Dist- %	I %	II %	III %	
B.A.I	102					83
B.A.II	85					58
B.A.III	70					60
B.Com. I	110					76
B.Com.II	75					49
B.Com.III	65					51
B.C.A. I	45					37
B.C.A.II	35					25
B.C.A.III	25					19
B.Sc. I	135					115
B.Sc.II	110					84

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC contributes and monitors the teaching-learning process through the following ways:

- The IQAC monitors teaching learning process by verifying Teachers' API Diary at the end of every month.
- The IQAC organizes orientation programs for faculty members to prepare teaching modules and operating the ICT infrastructure in the classroom. Besides, the teachers are motivated to use online resources such as N-LIST, NDL and other e-resources.
- The IQAC has drafted Teacher –Evaluation Feedback Proforma and regularly collects the filled in feedback proforma from the students. All feedback proforma are analyzed and the concerned faculty members are instructed to improve their teaching methods by adopting student centric learning methods. Besides, the IQAC verifies the API diary of all faculty members by the end of every month with necessary instructions and the PBAS proforma of all faculty members are scrutinized by IQAC at the end of the academic year.

2.13 Initiatives undertaken towards faculty development (2017-18):

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	00
Staff training conducted by other institutions	--
Summer / Winter schools/Workshops/ Short Term Courses,	02 (STTP)
Others	20 (benefitted by sem/conf.)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	06	--	02
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III
Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of this college took following initiatives to promote research culture during the academic year 2017-18.

- Faculty members were deputed to the subject related national/state level seminars and conferences to present their research papers. Five faculty members were provided minimum 2000/- Rs. each to attend the seminars during the year.
- The IQAC organized one day national seminar on IPR and brought out the special issue of the UGC approved journal entitled Research Journey in which our faculty members published their research papers.
- The constant motivational efforts of IQAC resulted into organizing two national seminars (Department of Economics and Department of Commerce) sponsored by ICSSR and two state level workshops sponsored by the Govt. of Maharashtra. Besides, two students from Commerce department took the mini research projects funded by Shivaji University Kolhapur.
- As a part of the motivational policy the IQAC organized book publication ceremony and felicitation program of the faculty members who have authored books and who have obtained Ph.D. degree from university.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs	5.50 lakh	7.97 lakh		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	3		
Outlay in Rs. Lakhs	1.80 lakh	4.57 Lakh		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	10	
Non-Peer Review Journals			
e-Journals		02	
Conference proceedings		10	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	No. of Projects	Duration Year	Funding Agency	Total grant sanctioned	Received
Major projects					
Minor Projects					
ID Projects					
Industry sponsored					
Projects sponsored by the University					
Students research projects	01	01	Shivaji University	10,000/-	10,000/-
Total	01	01		10,000	10,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Nil

3.8 No. of University Departments receiving funds from UGC-SAP CAS

DST-FIST DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	Uni.	College
Number		02	02	---	3(Lead College workshops)
Sponsoring agencies		ICSSR	MS		Our own college

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency	<input type="text" value=""/>	Management of Uni./College	<input type="text" value="10,000/-"/>
Total	<input type="text" value="10,000/-"/>		

3.16 No. of patents received this year: **Nil**

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: **BOS- 03, Ph.D. Guideship-01**

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University / College level
State level National level International level

3.22 No. of students participated in NCC events: University level State level
National level International level

3.23 No. of Awards won in NSS: University level State level
National level International level

3.24 No. of Awards won in NCC: University level State level
National level International level

3.25 No. of Extension activities organized: Uni. Forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. Organized a blood donation camp and collected 90 blood bags.
2. Organized special camp of 7 days at Majale
3. Organized Voter Registration Camp
4. Organized Two day Film Festival on cross-cutting issues-Gender & Environment
5. Organized Roti Day, AIDS Awareness program, Disaster Management etc.

Criterion – IV
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Fund Source	Total
Campus area	4.5 Acres	--	Institution	4.5 Acres
Class rooms	20		Institution	39
Laboratories	02	03(Exte+ New)	Institution	03
Seminar Halls	02 (Seminar Hall + 01 Multipurpose Hall)	--	Institution	02
No. of important equipments purchased during the current year.	85	Projector, Lab Equipments, Software, Computer	UGC& Institution	85
Value of the equipment purchased during the year (Rs. in Lakhs)		697686/-		
Others				
1] Women's Hostel	01	--	UGC	01
2] Canteen	01	--	Institution	01
3] Parking Shed	01	--	Institution	01
4] Library Blocks	02	--	Institution	02
5] Gymkhana	01		Institution	01
6] Small Ramp at G. F.	01		Institution	01
7] Ladies Room	01		Institution	01
8] Staff Room	01		Institution	01
9] IQAC Room	01		Institution	01
10] Botanical Garden	01		Institution	01

4.2 Computerization of administration and library

Both the administrative blocks and library are already computerized. The administration procedures such as admission, student profile, pay slips, semester examination seating arrangement and internal evaluation Marksheets etc. have been carried out by using computers and internet. The office is well equipped with computers, internet connectivity, scanner, printer and Xerox machine. All important circulars and notices are forwarded to the faculty members through mail. The college has installed office automation software for getting better results in administrative work. One Laptop with internet connectivity and printer are made available for SRPD (university examination) purpose in the strong room section. The library is fully computerized and automated with the installation of SOUL 2.0 as a Library Management System. Facilities like INFLIBNET, N-LIST and NDL are made available to all faculty members. The library transaction particularly issuing the books takes place through the systems of SOUL 2.0 and OPAC. At present, there are three computers with internet and printer facility in the main library and one computer and Xerox machine is placed in the text room section of the library. Bar Code Reader is purchased for recording book transaction purpose.

4.3 Library services:

Library Holdings	Existing		Newly added		Total	
	Number	Total Cost	Number	Cost	Number	Total Cost
Text Books	5603/-	3,92,596/-	65	8946	5668	410488
Reference Books	11395/-	15,55,385/-	25	37,256	11097	1531325
e-Books	13	---	03		13	
Journals	45	54364/-				
e-Journals	---	---				
Digital Database	---	---				
CD & Video	182	29289/-	17	3550	199	35089
Others (specify)	---	---				

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments
Existing	58	2	Yes LAN	10 (Dept. & Office)		01	10
Added	1) 9 CPU & 9 LCD projectors added. 2) 2 PCs added						
Total	60 PC & PCUs	2		10		01	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Faculty and students are made aware of MOODLE and National Digital Library schemes.
- Teachers are guided for preparing teaching modules & uploading them on college website.
- All departments, administrative blocks, Principal's office, IQAC, examination section, library, distance education block, etc. are well-equipped with computer, internet and printer.
- Two demonstrations cum training programs were organized for understanding the procedure of office automation software and language lab.
- Informal awareness programs related to computer, internet and other e-resource services were organized at institution level.

4.6 Amount spent on maintenance in lakhs:

i) ICT (for Website)	22656/-
ii) Campus Infrastructure and facilities, equipments & others	230149/
Total:	252805/-

Criterion-V
Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about student support service.

The overall activities and initiatives taken by IQAC for creating awareness about student support services are enlisted as below:

1. Students are given up dated college prospectus during the time of their admission and this prospectus contains details of support services, facilities and various schemes.
2. The college organizes welcome function for newly enrolled students in which the Principal of the college addresses all the students focusing on students' support services available on campus. The librarian also addresses the students to make them aware about the rules and regulations of library and available library resources such as text books, references, journals, e-resources, question paper sets, book bank and book donation schemes, etc.
3. Students are also oriented about all support services through mentoring mechanism. Besides during the class hours the faculty members inform them about all facilities.
4. Students are made aware of all support services, facilities and various schemes through notice boards and display boards in the college.
5. The IQAC has drafted a feedback proforma on available facilities and support services and distributed it to all HoDs and in turn all HoDs collect the filled in feedback proforma from the students and submit it to the IQAC. Students' feedbacks are analysed for enhancing purpose and in this way students are made aware about the support services available in the college.
6. The IQAC plays very crucial role in updating college website that contains student related needful information.

5.2 Efforts made by the institution for tracking the progression

- The institution has three PG programs and therefore it is very easy to record the student progression from UG to PG for Department of English, History and Commerce as they are given admission after their graduation.
- Alumni Database is another way of tracking student progression.
- Feedback from Alumni also assists the institution in tracking their progression.

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others
	899	155	00	00

(b) No. of students outside the state (c) No. of international students

Men

No	%
654	62.04%

Women

No	%
400	42.95%

This Year (2016-17)						This Year (2017-18)					
Gen.	SC	ST	OBC	Physically Challenged	Total	Gen.	SC	ST	OBC	Physically Challenged	Total
393	202	--	281	---	876	409	222	--	423	--	1054

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The Competitive Examination Guidance Cell provides coaching for MPSC/UPSC/state services examinations on regular basis to the enrolled student by exposing them to the talk shows and expert lectures of eminent scholars and officers.
- The college library has developed a separate section for books and journals that are useful for various competitive examinations. In 2016-17, the college has enriched this section with books worth Rs. 1, 00,000/- under the scheme of Zillah Parishad.
- The college has developed the concept of audio-visual classroom where a number of motivational speeches, preparatory lectures and talks by eminent speakers and government officers are kept for the students who are preparing for competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations NET SET GATE

CAT IAS/IPS State PSC UPSC Others

5.6 Details of student counseling and career guidance

- The college has very effective and functioning mentoring system to carry out the personal, educational and economic problems of the students. Each faculty member works as a mentor for their allotted students and the mentors conduct a meeting with the allotted students twice in the month for counseling and guidance purpose.
- The competitive examination guidance cell and placement cell offer career guidance by organizing lecture series, talk shows and training programs.

No. of students benefitted

All students of this college

5.7 Details of campus placement

On campus			Off Campus
No. of Organizations Visited	No. of Students Participated	Number of Students Placed	Number of Students Placed
			08

5.8 Details of gender sensitization programmes

- Organized two day **film festival on cross-cutting issues** like gender and environment on 15th and 16th February 2018.
- A talk show was organized to discuss the **Eve Teasing and Remedies** on 27th September 2017 in which the Head Constable MS Puja Mane and Priyanka Kadam (both from NIRBHAYA PATHAK) oriented the girl students about misconducts and Legal protections.
- Workshops and Training programs for girl students were organized.
- Issues relevant to gender sensitization are included in the prescribed curriculum.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
 No. of students participated in cultural events
 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ Uni. level National level International level
 Cultural: State/ Uni. level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	22	17125/-
Financial support from government	335	Approved but not yet finalized
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion-VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision	May the darkness of ignorant disappear (<i>duritanche timir jaa</i>)
Mission	To mould a self-reliant generation through value based education with a pride and predilection of our cultural heritage and undertaking personality development through the mingling science, culture and philosophy.
Goals	<ol style="list-style-type: none">1. To promote development of the person, the family and the society through quality education.2. To carry and extend quality education to the maximum areas of deprived communities and girls in rural area.3. To create and provide a complete, updated and advanced educational structure and infrastructure to the learners of rural area.4. To inculcate in the students' thirst for modern and global knowledge, scientific attitude, awareness for the preservation of the environment, pride of cultural ethos, quest for excellence and respect and commitment towards the society and our nation.5. To empower students with advance modes of learning and skills, updated information-technologies and personality skills.6. To inculcate in students a sense of devotion and self-less service to the society, state and nation.7. To strive for the development of student by value education and motivate them towards the cause of national development.

6.2 Does the Institution have a management Information System?

Management Information System (MIS) is not yet installed. However, most of the office transactions have been done through computer and internet facility. The office forwards important circulars and notices through mail and other social networking sites. Office automation and installation of language lab software took place in the academic year 2017-18. The college has SOUL 2.0 library management software for effective functioning. Thumb impression machine is also there to record the punctuality of the staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Being an affiliated college, the institution follows university prescribed curriculum and hence it has little role to develop curriculum. However, three faculty members have been working as BoS Member at Shivaji University Kolhapur and in this way contribute in developing the curriculum of English, History and Commerce Subjects.

6.3.2 Teaching and Learning

- Teaching and learning is carried out according to the learners' level and need of the learners. By conducting a diagnostic test and using few knowledge mapping methods, the college assess the learning level of the students and identifies slow and advanced learners. Remedial coaching, compensatory teaching and foundation courses have been organized for slow learners so that they are able to cope with university prescribed syllabus. On the other side coaching for MPSC/UPSC/State service examinations and introduction of certificate courses cater the needs of advanced learners.
- All faculty members adopt student centric learning methods including experiential learning methods such as practical sessions, field visits and study tours, participative learning methods viz. Group discussion, Seminars and Web-based learning namely exposure to various e-learning resources, uploading teaching modules on college websites etc.
- Visual practices have also been included in teaching learning process. The concerned faculty members have used graphs, maps, posters, charts, video lectures and screening session of few topics for getting effective learning in the classroom.
- The teaching learning process is monitored and evaluated by IQAC and Class Observation Committee regularly. The IQAC has drafted a feedback proforma for teacher evaluation and distributed it among the students. The filled in feedback forms were collected and analyzed with necessary action for the betterment of learning process.
- The teaching learning process is reviewed by the Principal at the end of every month through verifying and scrutinizing the API diaries of all teachers.

6.3.3 Examination and Evaluation

- Being an affiliated college, we follow the rules and regulations of semester examination furnished by Shivaji University, Kolhapur. Students are exposed to University Assessment (UA) and College Assessment (CA) methods in which the final year students at UG level have to face a semester examination of 40 marks and internal evaluation such as seminar and projects for 10 marks. The First year and Second year students at UG level are exposed to semester examination of 50 marks. The PG students have to face a semester examination of 80 marks and internal evaluation such as assignments and oral examination for 20 marks.
- Apart from the above examinations the college has formed Examination Coordination Committee conduct Continuous Internal Evaluation (CIS) at institutional level. In consultation with all HoDs, the committee organizes Unit Tests, Seminars, Preliminary Examination and Group Projects throughout the years for evaluation purpose. For smooth running of all activities, the committee prepares annual calendar of examination and displays it for wide publicity.

6.3.4 Research and Development

The IQAC, Research Advisory Committee (RAC) and the Office (Institutional Management) have played very crucial role in fostering research culture among the students

and faculty members. Few of the significant initiatives are recorded here as following:

- The management (office) provides timely support in releasing grants and finalizing utilization reports by auditing them through C.A.
- Infrastructural facilities such as library services, laboratory facilities and on duty leaves for attending seminars/conferences etc. have been provided to the research scholars to carry out their research study.
- All faculty members are encouraged to publish research articles in well reputed research journal.
- The IQAC in collaboration with Research Advisory Committee (RAC) and Library Advisory Committee (LAC) organizes few research orientation programs and workshops on using e-resources for research study.

6.3.5 Library, ICT and Physical Infrastructure/instrumentation

- Library is fully automated with SOUL 2.0 as a library management system. Apart from that it is well equipped with computer, printer and internet facility. The central library has created research repository section where all research theses of the faculty and research journal are kept for further study. Care has been taken to develop e-library and audio-visual resources in the library. The library has subscribed to INFLIBNET, NLIST and faculty members are exposed to National Digital Library.
- The college has developed ICT infrastructure by creating computer lab, UGC-NRC and departments with computer, internet and LCD projector facilities. The college provides internet facility free of cost. The administrative block is well equipped with computers, internet connectivity, printer, Xerox machine and scanner.
- Other infrastructural facilities such as labs, classrooms, seminar halls, gymkhana, women's hostel, canteen and generator, etc are available on the campus itself.

6.3.6 Human Resource Management

- The punctuality all employees including teaching and non-teaching staff is observed through thumb impression machine regularly.
- Faculty and staff evaluation has been done through Performance Based Appraisal System (PBAS) and API Diary by HODs and the Principal of the college.
- Faculties were deputed to RC/OC/STTP and seminar/ conferences as a part of faculty development/improvement program regularly.
- Faculty and Staff welfare committee and grievance redressal cell are functioning.
- The promotions and placements of all employees have been done according to rules and regulation of the government and university.

6.3.7 Faculty and Staff recruitment

- The recruitment of the permanent faculty and non-teaching staff was done strictly by following the rules and regulations laid down by the affiliating University, State Government and the UGC.
- The Local Management Council (LMC) of the institution recruited the faculty on CHB and the faculty for self-financed courses on the institutional level.

6.3.8 Industry Interaction / Collaboration

- The placement cell and Alumni Association provide a platform to interact with industrialists.
- Department of Commerce and Economics have organized industrial visits as a part of curricular activity.
- The college nominated one industrialist as a Member of IQAC.
- Renowned industrialists and employers/officers were invited to interact with students.

6.3.9 Admission of Students

1. The rules and regulations regarding reservation policy are strictly followed in admission.
2. The principle of “first comes first admission” is followed. The admission committee in our college counsels the students and offers admission by considering their willingness and capacity.

6.4 Welfare schemes for teaching, non-teaching staff and students:

Welfare Schemes for Teaching and Non-teaching Staff:

- Prompt support to avail Medical Assistance from the Government.
- EMI Assurance letter and salary certificates are given to the staff in time to avail loan from our Co-operative Societies and other Banks.
- Faculty and Staff are benefitted from Yoga training.
- Few felicitation and motivational programs are organized.

Welfare Schemes for Students

- Scholarships and Freeships
- Remedial Coaching
- Student Mentoring System
- Support for Sports Students
- Earn and Learn Scheme

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	by IQAC
Administrative	No	----	Yes	By Mother institute

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes



For PG Programmes Yes



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University Assessment (UA) and College Assessment (CA) methods are adopted in which students are exposed to semester examination and internal evaluation such as seminar, group projects, assignments and oral examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

1. Alumni meets were conducted once in a year.
2. Feedback from Alumni on overall activities and facilities

6.12 Activities and support from the Parent – Teacher Association

1. Parents-Teachers' meet
2. Discussion on Support Services and available courses

6.13 Development programmes for support staff

1. Organized Workshop cum training program on handling CMS for office staff.
2. Organized Workshop on Preparing Teaching Modules for faculty members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Observing No-vehicle Day
- Use of shared transportation facility
- Tree plantation
- Plastic and litter free campus
- Proper solid waste management
- Less paper work and reuse of papers
- Water purification unit
- Vermi-compost unit.

Criterion-VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give Details.

- Updated Teaching Modules and uploaded them on College Website for students learning purpose.
- Created Research Repository Section in the college library that consists of faculty research publications in the forms of research articles, books and research theses.
- Updated Publication Portal on college website to achieve wide publicity for the faculty research.
- Organized Film Festival on Cross Cutting Issues to address Gender and Environment related issues.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Plan of Action	Achievements/Action Taken
To complete office automation for administrative purpose	The College Management Software (CMC) was purchased from BIYANI Technology, Kolhapur at the cost of Rs. 40,000/- to provide the e-governance facility in the areas of admission, finance and other administrative works in the month of October 2017. The software was installed on five computers with server and client connectivity in the head office of the college.
To establish and develop well equipped language lab.	As per decision made in the IQAC meeting, the college took initiative to create fully fledged language laboratory for offering better learning experience. The ACE digital language lab software was purchased from BIYANI Technology, Kolhapur at the cost of Rs. 70,000/- to enhance language learning in the month of October 2017 and it was installed on one server computer with ten client computers.
To upgrade Science Laboratories and computer lab/UGC NRC	To execute this plan, the college made budgetary provision in the very beginning of the academic year and then systematically worked over the plan throughout the year. The extension and renovation of three science laboratories were done by the college in the first term of 2017-18. In all Science Laboratories, the reagent tables, instrumental tables and lab analysis tables with water tap and basin

	were constructed using marble-granites. Besides, the instruments like hotter furnace, oven, conductometry instruments, potentiometry instruments and polarimetry instruments, liquid and solid chemicals and glass-wares, microscopes, plant materials and specimen bottles, etc. were purchased during the year 2017-18.
To organize film festival on cross-cutting issues related to gender, environment and human values	In order to organize various activities on cross cutting issues the college had established ANUBHUTI Film Society and through this film society, our college organized two day film festival addressing the gender and environmental issues on 15th and 16th February in which 60 students along with 6 teachers from 5 different colleges were participated. Five films and three short films on different issues- girl child education, environmental degradation, domestic violence and child abuse, importance of cleanliness etc were screened for the orientation of the audience.
To organize a one day seminar (self funded) on Intellectual Property Rights (IPR) as a part of IPR Awareness Program.	The IQAC of this college took initiative in organizing a one day seminar on Intellectual Property Rights (IPR). The seminar was organized on 14th March 2018 in which 25 faculty members from other college were participated and 10 of them had presented research papers on various topics related to IPR. All presented papers were published in the special issue of UGC approved journal entitled Research Journey-ISSN23487143 and Impact Factor 3.452.
To organize Workshops for women empowerment.	1) The Sachetana Mandal of this college organized a one day state level workshop on Microfinance: Women Entrepreneurship on 6th February 2018 in which about 193 women participated and 4 resource persons from the industry, bank and other government offices guided the audience. 2) In collaboration with Vasant Rao Jugale Research Foundation, Sangli, the college organized a one day state level workshop on Legal Awareness among Women and Girl Students on 10th February 2018 in which about 182 women and girl students participated and 4 resource persons from legal sectors guided the audience.
To prepare Teaching Modules and upload them on college website	All faculty members have prepared their teaching modules including e-text, PPTs, Video Lectures, assignments, charts/images and previous question papers and uploaded all these materials on college website under the title of Teaching Modules .

7.3 Give two best practices of the institution (please see the format in NAAC manual).

- Film Festival on Cross-Cutting Issues
- Organized a Roti Day for collecting and donating food grains

Refer the Annexure IV

7.4 Contribution to Environmental Awareness/Protection

1. Conducted one National Seminar sponsored by ICSSR on Environment Awareness
2. Water Purification Unit and Vermi Composting Project
3. Tree plantation drive, Campus & Village cleanliness programmes through NSS
4. Celebration of specific days and lecture series through nature club
5. Environment sensitization workshops, lectures and screening sessions.
6. Observing No Vehicle Day

7.5 Whether Environmental Audit was conducted? - No.

7.6 Any other relevant information the institution wishes to add (SWOT analysis)

Strengths	<ol style="list-style-type: none"> 1. Good and sufficient physical as well as ICT infrastructure. 2. Techno Savvy and Research oriented faculty 3. KG to PG programs on Campus 4. Good, Pleasant, peaceful and Eco-friendly campus.
Weaknesses	<ol style="list-style-type: none"> 1. No recognized research centres 2. Majority of students are average level and from rural area.
Opportunities	<ol style="list-style-type: none"> 1. Scope for MOU and Linkage with industry and corporate sector. 2. Scope for introducing B.Voc. & Community College Scheme programmes
Threats (Challenges)	<ol style="list-style-type: none"> 1. Patents are hardly possible. 2. Marketing of consultancy services is challenging

8. Plans of the Institution for the next year

1. To complete the construction, renovation and repairing work of the building.
2. To initiate institutional research schemes for faculty and students.
3. To complete the third cycle of Accreditation by NAAC
4. To install smart boards and lecture capturing devices in the departments.
5. To install MOODLE software as Learning Management System (LMS)
6. To create WI-FI enabled campus.

Signature of Coordinator, IQAC

Signature of Chairperson, IQAC

Prof. D. S. Kulkarni



Dr. Yojana Vasantao Jugale
PRINCIPAL,
 Hon. Shri. Annasaheb Dange Arts, Commerce &
 Science College, HATKANANGALE, Dist. Kolhapur

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**HON. SHRI. ANNASAHEB DANGE ARTS, COMMERCE AND SCIENCE COLLEGE,
HATKANANGALE**

Academic Calendar (2017-18)

Faculty	First Term		Second Term	
	Beginning	End	Beginning	End
Arts, Commerce and Science (UG)	12/06/2017	14/10/2017	06/11/2017	30/04/2018
Arts and Commerce (PG)	21/06/2017	30/11/2017	18/12/2017	24/05/2018

Month	Week	Activities/Events
June	3 rd Week	<ul style="list-style-type: none"> Reopening of college and Admission Process Teaching and Non-teaching Staff Meeting
	4 th Week	<ul style="list-style-type: none"> Celebration of International Day of Yoga
	5 th Week	<ul style="list-style-type: none"> Birth Anniversary of Chh. Shahu Maharaj
July	1 st Week	<ul style="list-style-type: none"> Students' orientation about available facilities Career Counseling Program
	2 nd Week	<ul style="list-style-type: none"> World Population Day Enrolment of Students in four study centres
	3 rd Week	<ul style="list-style-type: none"> IQAC Meeting & Portfolio Committee Meetings Sports and Cultural Events
	4 th Week	<ul style="list-style-type: none"> ICSSR Sponsored National Seminar (Dept.of Economics) ICSSR Sponsored National Seminar (Dept. of Commerce)
August	1 st Week	<ul style="list-style-type: none"> Death Anniversary of Lokmany Tilak and Birth Anniversary of Lokshahir Annabhau Sathe Commencement of CoC and Add-on Courses
	2 nd Week	<ul style="list-style-type: none"> Internal Evaluation Birth Anniversary of C.R. Ranganathan
	3 rd Week	<ul style="list-style-type: none"> Sensitization Programs (Gender & Environment) Celebration of Independence Day
	4 th Week	<ul style="list-style-type: none"> Sensitization & Outreach Programs
	5 th Week	<ul style="list-style-type: none"> Death Anniversary of Ahilyadevi Holkar Submission of Examination/Scholarship forms
September	1 st Week	<ul style="list-style-type: none"> Lead College Activity Celebration of Teacher's Day
	2 nd Week	<ul style="list-style-type: none"> Independence Day
	3 rd Week	<ul style="list-style-type: none"> Activities of Dept. Associations & Clubs
	4 th Week	<ul style="list-style-type: none"> PTA & Alumni Meet Internal Evaluation- Seminar
October	1 st Week	<ul style="list-style-type: none"> Student Project- Study Centre

	2 nd Week	<ul style="list-style-type: none"> • Commencement of University Examination
	3/4 Week	<ul style="list-style-type: none"> • Diwali Vacation
November	2 nd Week	<ul style="list-style-type: none"> • University Examination Continued
	3 rd Week	<ul style="list-style-type: none"> • Teaching and Non-teaching staff meeting • IQAC meeting
	4 th Week	<ul style="list-style-type: none"> • Lead College Activity • Study Tour/Field Visits
December	1 st Week	<ul style="list-style-type: none"> • Birth Anniversary of Dr. B. R. Ambedkar • AIDS eradication day, Computer literacy day
	2 nd Week	<ul style="list-style-type: none"> • Mentor-Mentee Meeting
	3 rd Week	<ul style="list-style-type: none"> • Internal Complaint Committee Program • Staff Academy Program
	4 th Week	<ul style="list-style-type: none"> • Lecture Series • Sachetana Mandal Activities
January	1 st Week	<ul style="list-style-type: none"> • Birth Anniversary of Savitribai Phule
	2 nd Week	<ul style="list-style-type: none"> • Sports Competition (Invited Teams) • Birth Anniversary of Swami Vivekananda and Rajmata Jijau
	3 rd Week	<ul style="list-style-type: none"> • Annual Prize Distribution Ceremony
	4 th Week	<ul style="list-style-type: none"> • Celebration of Republic Day • Green Campus initiatives • NSS Camp (Town Cleaning)
February	1 st Week	<ul style="list-style-type: none"> • NSS Camp continued
	2 nd Week	<ul style="list-style-type: none"> • Workshop under Women Empowerment Scheme • Workshop under Lead College Scheme • Workshop under Women Empowerment Scheme
	3 rd Week	<ul style="list-style-type: none"> • Film Festival on Cross Cutting Issues • Library Orientation Program
	4 th Week	<ul style="list-style-type: none"> • Submission of Examination Forms • Social Justice Day, Shiv Jayanti and Mother Tongue Language Day
March	1 st Week	<ul style="list-style-type: none"> • Internal Evaluation- Preliminary Examination • International Woman Day
	2 nd Week	<ul style="list-style-type: none"> • Project Evaluation for 10 marks (final year students) • CoC Examination • Farewell function
	3 rd Week	<ul style="list-style-type: none"> • Commencement of university examination
April & May	All	<ul style="list-style-type: none"> • University Examination and summer vacation

Analysis of Feedback

a) Feedback from Students: The IQAC has drafted the proforma of Teacher Evaluation by Students and distributed among the students for evaluating teachers' performance. Apart from that feedback on support services, curriculum and library services etc were also collected from students, alumni and parents. The detailed analysis of feedback is as following:

Analysis of Feedback on Teachers' Performance by Students

Sr. No.	Remark from Students	Percentage of the Faculty
1	Excellent Performance by Teachers	70%
2	Very Good Performance by Teachers	25%
3	Good Performance by Teachers	05%

Analysis of Feedback on Support Services and Curriculum by Students

The analysis of feedback on support services and curriculum shows that the students and others stakeholders are satisfied with available facilities and services. Report on Feedback is summarized below:

b) Alumni: The College has organized alumni meet in which all alumni express their views and opinions about the available facilities and services orally as well as in written format.

c) Parents: In Parents-Teachers' Association meet, participated parents expressed their opinions in which they had focused on introducing certificated courses for the betterment of students. Some employers participated in this parents' meet and they expressed that the college should organize placement camps and industrial visits regularly.

BEST PRACTICES

Best Practice- 1

Title of the Best Practice: **Two Day Film Festival on Cross-Cutting Issues**

1. Goal:

In order to orient the students and faculty members about the cross-cutting issues like gender discrimination and environmental degradation, the institution organized two day national film festival on 15th and 16th February 2018 in the seminar hall of the college.

2. Context:

To make all students and other stakeholders aware about cross-cutting issues is the need of the time and it is the duty of all HEIs to integrate cross-cutting issues into the curriculum. On this background, the institution took initiative for integrating cross-cutting issues through this film festival activity.

3. Practice: The practice of organizing two day film festival on cross-cutting issues began with the invitation of students from other colleges. The institution selected five films and three short films for screening purpose and the activity went on two days dividing into six sessions. Each session had one movie of approximate two hours duration followed by panel discussion in which faculty members and participated students expressed their views on the burning issues shown in the film. This two day Film Festival on crosscutting issues in which five movies and three short-films on environmental degradation and side effects of heavy use of chemicals, domestic violence, and gender inequality and its side effects, inadequate availability of toilet facilities in metropolitan cities, etc were screened. In this way, students were exposed to the very burning issues of different communities.

4. Evidence of Success: The participation of about 25 students from other colleges and 15 students from our own college is the evidence of success.

5. Problems Encountered and Resources Required: Some of the movies were in regional languages and therefore they had created a little bit problems in understanding.

Best Practice- 2

Title of the Practice: **Celebration of Roti Day (Donating food grains to Orphanage)**

1. Goal:

The basic and main objective of this practice is to make students socially responsible citizens and to inculcate the values like helping others and preserving humanity through the social activities.

2. Context:

The Higher Educational Institutions are responsible for creating not only the knowledgeable and skilful human resources but also to create morally and socially good citizens. In this context, the institution had taken a step of organizing a roti day for collecting and donating food grains to the needy people.

3. Practice:

The Student Council and the NSS Unit appealed the teachers, staff and college students to donate food grains and got positive response. As a result of these collective efforts, the institution had collected about 75 kg food grains (Wheat, Rice and Jawar) and all the collected food grains were donated to the Janaki Orphanage Ghosarwadi, Ichalkaranji.

4. Evidence of Success: Collection of 75 kg food grains and the thanks letters from the orphanage were major the evidences of this activity.

5. Problems Encountered and Resources Required: Less participation of stakeholders.