The Annual Quality Assurance Report (AQAR) of the IQAC (2014-15)

May the darkness of ignorant disappear

Submitted

By

Sant Dnyaneshwar Shikshan Sanstha's

HON. SHRI. ANNASAHEB DANGE ARTS, COMMERCE AND SCIENCE COLLEGE, HATKANANGALE
(Affiliated to Shivaji University, Kolhapur)
Re-Accredited 'B' by NAAC [2.78 CGPA]

To

National Assessment and Accreditation Council (NAAC) Bangalore

2015

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

Academic Year: 2014-15

1. Details of the Institution

1.1 Name of the Institution

HON. SHRI. ANNASAHEB DANGE ARTS, COMMERCE AND SCIENCE COLLEGE, HATKANANGALE

1.2 Address Line 1

A/P- Hatkanangale

Address Line 2

Hatkanangale- Ichalkaranji Road, Near Water Tank

City/Town

Hatkanangale

State

MAHARASHTRA (MS)

Pin Code

416109

Institution e-mail address

adacshat@gmail.com

Contact Nos.

0230-2483521

Name of the Head of the Institution:

Dr. Yojana Vasant Jugale

Tel. No. with STD Code:

0230-2483521

Mobile No.

+91 9422040114

Name of the IQAC Co-ordinator:	**Mr. Digambar Sukhadeo Kulkarni**
Mobile No.	**+91 9823093043**
IQAC e-mail address:	**iqacadacscollege@gmail.com**

1.3 **NAAC Track ID**
(For ex. MHCOGN 18879)

AD 09081

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/RAR/099 dated 04-01-2013

1.5 Website address:

www.adcacs.in

Web-link of the AQAR:

http://www.adcacs.in/pdf/AQAR2013-14.

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	--	2004	5 Years
2	2nd Cycle	B	2.78	2012	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC:

30/08/2004

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. **AQAR of 2012-13 submitted to NAAC on 15/05/2013**
 ii. **AQAR of 2013-14 submitted to NAAC on 09/08/2014**
iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ✔   No ☐

Constituent College   Yes ☐   No ✔

Autonomous college of UGC   Yes ☐   No ✔

Regulatory Agency approved Institution: Yes ✔   No ☐

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✔   Men ☐   Women ☐

Urban ☐   Rural ✔   Tribal ☐

Financial Status   Grant-in-aid ✔   UGC 2(f) ✔   UGC 12B ✔

Grant-in-aid + Self Financing ✔   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✔   Science ☐   Commerce ✔   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   1.**B.C.A. (Self-financed Programme)**
2. P.G. in History (Non-grantable)

☐
1.12 Name of the Affiliating University *(for the Colleges)*   **Shivaji University, Kolhapur**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N. A.	UGC-CPE	N. A.
University with Potential for Excellence	N. A.	DST Star Scheme	N. A.
UGC-Special Assistance Programme	N. A.	UGC-CE	N. A.
UGC-Innovative PG programmes	N. A.	DST-FIST	N. A.
UGC-COP Programmes	✔	Any other (*Specify*)	N. A.

2. IQAC Composition and Activities

2.1 No. of Teachers | 08

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | 01

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and

   Community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 01

2.9 Total No. of members | **15**

2.10 No. of IQAC meetings held | 04

2.11 No. of meetings with various stakeholders: No. | 03   Faculty | 01

   Non-Teaching Staff Students | 01   Alumni | 01   Others | 00

2.12 Has IQAC received any funding from UGC during the year?   Yes ✓   No ☐

If yes, mention the amount | **The IQAC has received the fund worth of three lakh Rs. (300000) as seed money from UGC in the year 2013-14.**

2.13 Seminars & Conferences (only quality related): **Proposal for Two Day National Seminar had been sent to the NAAC, Bangalore in April, 2015**. Prior to this, the IQAC had conducted two workshops on quality education at the institutional level.

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 02 | International | ☐ | National | ☐ | State | ☐ | Institution Level | ✓

(ii) Themes | **Wonrkshop-1: How to write and publish Research Paper**
Workshop -2 : Preparing for NAAC: The Third Cycle of Assessment

2.14 Significant Activities and contributions made by IQAC:

1. The IQAC had encouraged the Department of English to run the UGC-sanctioned Career Oriented Course in **Spoken and Communicative English** in the college. As a result, the course commenced from July 2014.

2. The IQAC along with the Placement Cell had organized on campus placement camp on16th November, 2014. Near about twenty companies and 674 candidates (including outsiders) had participated in the camp.

3. The Chairman of IQAC, Hon. Principal **Dr. Yojana Jugale** explained the idea and process of AAA (Academic and Administrative Audit) to the various departments and sections of the college. **Mr. Digambar S. Kulkarni,** the coordinator of IQAC reviewed the NAAC Peer Team recommendations and prepared a check-list for AAA and for the third cycle of assessment by NAAC.

4. Considering the suggestions of IQAC, the college has updated website and softwares.

5. The IQAC had organized two workshops on **How to Write a Research Paper** and **Preparing for NAAC: The Third Cycle of Assessment** at the institutional level for the teaching and non-teaching staff of the college.

6. Through IQAC and general staff meeting, the Principal of this college advised and encouraged the entire faculty to participate in Refresher/ Orientation/Short Term courses conducted by the UGC-ASC. She also motivated the faculty members to apply for Minor and Major Research Projects. All Head of the Departments were suggested to submit proposals for conducting national seminars to the UGC. As a result two faculty members participated in Orientation Course, three in Refresher Course and two faculty members participated in Short Term Courses. One faculty member participated in 10 days training program on Disaster Management under NSS Camp at Nagpur and two days trekking programme at Pench sanctuary in Tillari, Dist-Nagpur. Afterwards, the IQAC in association with Staff Academy of this college had organized a lecture series in which the above mentioned participants delivered lectures. The proposals of two minor projects and one major project and one national seminar have been sanctioned by the UGC during the year.

7. All faculty members were encouraged to publish their research papers in various reputed journals. As a result, the college witnessed the publication of 25 research papers in National and International journals. Some of the teachers have contributed (by writing chapters) in Self Instructed Materials prepared by Distance Education Centre of Shivaji University Kolhapur. Ten chapters were written by our faculty members during the year.

8. API Scrutiny Committee and Academic Audit Committee worked together under the guidance and control of IQAC. With the help of these committees, the IQAC assessed teachers' performance and made suggestions for further progress.

2.15 Plan of Action by IQAC/Outcome (The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year) *

Plan of Action	Achievements/ Action Taken
1. To submit proposals under Community College Scheme and B.Voc. Degree program to the UGC during the year.	**1**. These proposals were submitted as per the UGC norms and attended an interface meeting for Community College Scheme. However, we couldn't make it. We've also applied for KUSAL and waiting for an interface meeting.
2. To submit proposals for Minor and Major Research Project as well as for conducting national seminars in various departments.	**2**. Ten proposals for Minor Research Projects were submitted to the UGC during the year. Out of them two were sanctioned by the UGC. One Major Project was also sanctioned. In order to organize national seminars, seven proposals were submitted to the UGC in the month of July. Out of them one proposal (Dept. of English) got sanctioned. The IQAC of this college had also submitted a proposal for conducting national seminar on Enhancing Quality Education to the NAAC. The NAAC has generously supported the financial assistance to this activity. These seminars will be organized in the month of August 2015.
3. To establish students' mentoring system in effective manner.	3. The college has established students mentoring system in which each faculty member works as mentor. The mentors were asked to look into the personal, educational and economical problems of their students. The effective functioning of mentoring system increased students' attendance in the classroom.
4. To encourage the Department of English to run the UGC sanctioned certificate course in Spoken and Communicative English under the scheme of Career Oriented Course.	4. The college witnessed the commencement of the career oriented course in Spoken and Communicative English from July 2014. The Head of the Department has been appointed as the course coordinator to handle the programme. About 40 students have been enrolled for the course during the academic year.

Plan of Action	Achievements
5. To assess teachers' performance, the IQAC planned to strengthen API Scrutiny Committee and Academic Audit Committee in the college.	**5.** API Scrutiny Committee has worked effectively throughout the year. Academic Diaries were verified at the end of every month by the Chairman of this committee. After that they were confirmed with the sign of the Principal. The PBAS proforma were also verified by this committee at the end of the academic year. Academic Audit reports were prepared and distributed to all HoDs. The HoDs were asked to fill up these reports and submit them to the IQAC. It was done as per rules of the college.
6. To construct a new Building and canopying the existing gymkhana.	**6.** Through the IQAC, LMC and Institutional Management meetings, Hon. Principal pursued the matter of constructing new building for the additional classrooms. All the suggestions were taken into consideration by the Management and the construction of three storeyed building has been started immediately. The roofing of existing gymkhana becomes mandatory since we are organizing a number of activities in it. We have completed this work by the end of this academic year.
7. To conduct a placement camp with the help of local industries on the college campus.	**7**. The college had organized on-campus placement camp on 16th November 2014. About 20 local industries and 674 candidates participated in the camp.
8. Establishing language laboratory and enhancing in-house publications.	**8**. The matter of establishing language laboratory and in-house publications were discussed in the IQAC & general staff meeting. However, due to insufficient funds, we couldn't pursue the matter.

Refer Annexure -I   *Attached the Academic Calendar of the year as Annexure-I*

2.15 Whether the AQAR was placed in statutory body   ✓   ☐

Management   ✓   Syndicate   ☐   Any other body   ☐

Provide the details of the action taken

Discussion was held on newly drafted AQAR in the staff meeting followed by IQAC meeting and a meeting with the management in the beginning of the academic year. Most of the members emphasized the plan of action for 2015-16. By considering their suggestions, some changes and corrections have been made in the AQAR.

<h1 style="color:magenta; text-align:center">Criterion – I</h1>

<h2 style="color:magenta; text-align:center">1. Curricular Aspects</h2>

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	01	--
UG	03	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	03	--	--	03
Others				
Total	07	00	02	03
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

> The Arts faculty offers core and elective options to the students for selecting their curriculum, whereas we have no such flexibility in Commerce faculty.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	**4** (B.A., B.Com., B.C.A. & M.A.-I)
Trimester	--
Annual	**1** (M.A.-II)

1.3 Feedback from stakeholders*   Alumni ✔   Parents ✔   Employers ✔   Students ✔
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✔   Co-operating schools (for PEI) ☐

*Please refer annexure-II (An analysis of the feedback provided in the Annexure-II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Since our college is affiliated to Shivaji University, Kolhapur, we strictly follow University rules for implementation of prescribed syllabus. Shivaji University has revised the syllabus of B.A. II and B.Com. II. during the academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	19	--	01	---

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	-	--	--	--	--	--	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	04	10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			07
Presented papers	10	35	07
Resource Persons /Chairperson	01	01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The college paid full attention to the classroom teaching competence throughout the year. The faculty used an interactive (group discussion, debate, seminars, peer teaching, etc.), collaborative (study tour, field visit, etc.) and independent (group project, book review, wall posters, etc.) methods of teaching-learning for the betterment of learning environment.

2. The lecture practices in the classroom include rhetorical questionings, brainstorming, role play and storytelling methods.

3. The formative assessment of the tutors had been conducted informally in the departments at the beginning of the academic year. Afterwards they were put into slow and advanced learners group. For slow learners, the college had arranged remedial coaching and extra classes. The advanced learners were provided with independent learning activities.

4. The Department of English, Marathi, History and Geography held the screening sessions of prescribed texts or topics for the department students. The screening sessions of Othello, The Ice Candy Man, Human and Animal communication took place in the Department of English. The Department of Marathi held the screening sessions of Natsamrat, Ekach Pyala, Sakharam Binder, Ghashiram Kotwal, etc. to learn the prescribed topic *"Ras Prakriya"*. The screening sessions of Chitrakathi, Art and Architecture of Malwa, Hampi, Ajanta, Most Evil Man in History: Hitler,

Revised Guidelines of IQAC and submission of AQAR   Page 10

live footage of Quit India Movement, etc. were organized for the students of History Department. Department of Geography had shown short film on the formation of Earth, plate tectonic and continental drift.

5. Additional skill acquisition programmes such as spoken and communicative English were introduced during the year.

6. All departments are equipped with computers, internet and OHP, etc. Maximum lectures were delivered through PPT.

7. For an internal evaluation, each department had organized a periodical class test and seminars, group project activities at the end of the term.

8. The Department of History had organized on field lectures at Khidrapur for PG students.

9. The college had also organized guest lectures to develop overall personality of the students.

10. Provisions were made for students' feedback on teaching learning process.

2.7 Total No. of actual teaching days during this academic year

> Total Working Days= 238
> Actual Teaching Days= About 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

> 1. Examinations conducted as per rules of Shivaji University, Kolhapur. The college has formed an Examination Committee for organizing examinations of B.A.I and B.Com. I. **Photocopies** of the assessed answer books were provided to the first year students of graduation on their demand for rechecking or revaluation as per the university rules.
> 2. For an internal evaluation, the college had conducted a unit tests, group projects and seminars. Unit tests were conducted by providing **Multiple Choice Questions.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	01	03

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I	95					88
B.A.II	72					95
B.A.III	73					72
B.Com. I	90					93
B.Com.II	58					86
B.Com.III	44					77

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC in consultation with the Academic Advisory Committee, Research Advisory Committee and Examination Committee prepares the academic calendar of events and displays it on college website and notice board at the beginning of the academic year. It is also published in the college prospectus. IQAC encourages all faculty members to follow up this calendar throughout the year.

2. The IQAC evaluates teaching learning process continuously by considering the recommendations of API Scrutiny Committee and students' feedback on teaching-learning process. The API Scrutiny Committee verifies academic diary and attendance register by the end of every month and makes suggestions for improvement in the staff meeting. The IQAC takes follow up of all suggestions.

3. The IQAC interacts with the HoDs periodically. At the end of the year, it conducts Academic Audit of the departments. For the student-centric learning, the faculty members are motivated to use multimedia tools as well as participatory methods of teaching in the classroom.

4. The IQAC organizes meeting with the Examination Committee to evaluate students' performance by considering the results of the unit tests, seminars and preliminary examinations. After that the IQAC put forth some suggestions for the better learning outcome.

2.13 Initiatives undertaken towards faculty development (2014-15):

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03
UGC – Faculty Improvement Programme	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools/Workshops/ Short Term Courses, etc.	02
Others	**19** (*benefitted from seminars/ conferences, etc.*)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	06	--	--
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC in consultation with the RAC (Research Advisory Committee) and API Scrutiny Committee always try to promote research climate in the institution. During the academic year 2014-15, the IQAC has taken the following initiatives to promote research climate.

a) The IQAC motivated and encouraged the faculty to apply for Minor and Major Research Projects. The college forwarded ten proposals for MRP to the UGC through Shivaji University in the month of June and July. Out of them, **two proposals for Minor Research Project (worth 2.25 lakh Rupees)** and **one for Major Research Project (worth eight lakh rupees)** got sanctioned. Two minor research projects are at the final stage of its submission.

b) The Chairman of the IQAC suggested the HoDs to submit proposals for organizing seminars and conferences to the UGC. Six departments had submitted their proposals for organizing seminars and conferences to the UGC. The IQAC also had submitted a proposal for getting financial assistance to conduct a national seminar on quality related issues. Out of them, two proposals have been sanctioned.

c) The IQAC organized a one day workshop on **How to Publish Research Papers** for the teaching staff of the college at the beginning of the year. The IQAC and RAC insisted that each faculty should publish at least two original and qualitative research papers in reputed journals. As a result, about **27 research papers** were published in ISSN marked research journals and conference proceedings.

d) The IQAC motivated the faculty to play the roles such resource person, chairman and rapporteur and paper presenter at the national and international seminars. As a result one faculty from the Department of English worked as **the chairman** for a session at the international seminar organized by the Department of English of Mercy College, Palakkad, Kerala and one faculty from the same department worked as **the rapporteur** of a session at the national seminar organized by the Department of English of Chh. Shahu College, Rukadi.

e) The IQAC and the RAC tried to increase students' participation in the seminars organized by other colleges. The college deputed **seven students** from the Department of History (PG) to participate in national and state level seminars. **Five research papers** were presented in the national seminar organized by SGM College, Karad and Chh. Shahaji College, Kolhapur. Out of them **three were published** in conference proceedings.

f) At present, **four faculty members are working on MRPs,** eight faculty members are pursuing for Ph.D. and three faculty members are working as the research guide for an M.Phil. and Ph.D. at Shivaji University, Kolhapur.

g) For promoting research culture among the students, the college has established four   research study centres namely Chatrapati Shivaji Maharaj Study Centre, Mahatma Gandhi   Study   Centre,   Dr. Babasaheb Ambedkar Study Centre and Hon. Shri Annasaheb Dange   Social   Study   Centre.   In addition to this, the college provides internet, computer, library   and study room facilities to the faculty and students of this college.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			**01**	
Outlay in Rs. Lakhs			**8.00 Lakh**	

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		**02**	**2**	**8**
Outlay in Rs. Lakhs		**1.80 lakh**	**2.25 Lakh**	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	15	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	03	10	

3.5 Details on Impact factor of publications:

Range [____]   Average [____]   h-index [__]   Nos. in SCOPUS [__]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	No. of Projects	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	01	04	UGC	8.00 Lakh	---
Minor Projects	04	02	**UGC & ICHR**	4.05 Lakh	2.70 Lakh
Interdisciplinary Projects	--	--	--	---	--
Industry sponsored	--	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--	--
Any other(Specify)	--	--	--	---	--
Total	05			12.5 Lakh	2.70 Lakh

3.7 No. of books published   i) With ISBN No. | 01 | Chapters in Edited Books | 06 |

ii) Without ISBN No. | 01 |

3.8 No. of University Departments receiving funds from

UGC-SAP | --- | CAS | --- | DST-FIST | -- |

DPE | --- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | --- | DBT Star Scheme | --- |

INSPIRE | --- | CE | --- | Any Other (specify) | --- |

3.10 Revenue generated through consultancy | -- |

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number					**3** (workshops)
Sponsoring agencies					Our own college

3.12 No. of faculty served as experts, chairpersons or resource persons | 03 |

3.13 No. of collaborations   International | --- | National | --- | Any other | --- |

3.14 No. of linkages created during this year | --- |

3.15 Total budget for research for current year in lakhs:

From funding agency | 10.05 lakh | From Management of University/College | |

Total | 10.05 lakh |

3.16 No. of patents received this year: **Nil**

Type of Patent		Number
National	Applied	Nil
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02
12

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events: University / College level [35]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: University level [--]   State level [--]

National level [--]   International level [--]

3.23 No. of Awards won in NSS: University level [2]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [--]   State level [--]

National level [---]   International level [--]

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [30]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. Forty-six NSS Volunteers participated in two special camps of seven days at Shivaji University Kolhapur.

2. Organized Blood Donation Camp and collected 78 bottles of blood.

3. Conducted Town Cleaning camp and Election voting awareness rally.

4. The faculty members worked as Programme Officers in general elections.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 Acres	--	Institution	4.5 Acres
Class rooms	16	**19 rooms (New Building)**	Institution	16+19= **35**
Laboratories	02	--	Institution	02
Seminar Halls	02	--	Institution	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	80	2 Laptops 1 Printer 1 Scanner 1 Xerox Machine	UGC& Institution	85
Value of the equipment purchased during the year (Rs. in Lakhs)	4729893/-	72900/-	UGC & Institution	4802793
Others				
1] Women's Hostel	01	--	UGC	01
2] Canteen	01	--	Institution	01
3] Parking Shed	01	--	Institution	01
4] Library Blocks	02	--	Institution	02
5] UGC-NRC	01	--	UGC	01
6] Distance Edu. Block	01	--	Institution	01
7] Gymkhana Building	01	Roofing was done during the year	Institution	01
8] Small Ramp at the Ground Floor Veranda	--	Built during the year 2014-15	Institution	01

4.2 Computerization of administration and library

a) **Computerization of Administration:**
1. The administrative block is computerized. It is well equipped with computers, printers, scanner, fax and Xerox machine. All computers are connected with internet facility. The Principal's Cabin is also equipped with computer, internet and printer. The office uses internet and fax for external communication.
2. The computers are used for admission, preparing students' roll calls, pay slip, filling up an examination form and evaluation sheet, etc.

b) **Computerization of Library:**

1. The library is also computerized. It is well equipped with computers, printer and internet facility. At presently, there are three computers in the main library. One computer is placed in the text room section. All computers have internet connectivity.

2. SOUL 2.0, OPAC & BAR CODING systems are used while issuing books to students and staff.

3. CC-TV is placed in the library for security.

4. Open access system is followed for students, teaching and non-teaching staff.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4024		340	34812	4364	
Reference Books	4804		46	105000	4850	
e-Books	--	--	100	PDF & EPUB books are free of cost		
Journals	39					**1765896/-**
e-Journals			02			
Digital Database						
CD & Video	167		10	Downloaded from Internet free of cost	177	--
Others (specify)	INFLIBNET MEMBERSHIP					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments
Existing	80	01	Yes LAN	**10** (8 departments, Office & UGC-NRC)	01	01	08
Added	4 laptops						
Total	84	01		10	01	01	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Conducted general orientation program for using MS-Office (MS Word , Excel and PPT)

2. Lectures on email and face book communication, browsing e-journals/books and downloading videos etc.were organized.

3. Internet facility is made available for students, teaching and non-teaching staff at the departments, office and UGC-NRC free of cost.

4. All departments are well equipped with computer, LCD & OHPs for power point presentations.

4.6 Amount spent on maintenance in lakhs:

i) ICT (for Website)   10500/-

ii) Campus Infrastructure and facilities   9954/-

iii) Equipments   19125/-

iv) Others   14028/-

Total: 53607/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The college in consultation with the IQAC prepares prospectus and college handouts prior to the beginning of the academic year and distributes them to the students at the time of admission. The prospectus covers the information of all support services offered by the college. Presently, the college offers library service, canteen facilities, hostel facilities for girl students, scholarships, concession in fees, sports, Earn and Learn scheme, book bank scheme and internet facilities to the students.

2. The IQAC always tries to make Students' Welfare Committee and Admission Committee functional for the whole year. The Students' Welfare Committee makes survey of needy students and organizes meeting with them. The committee creates awareness about available support services in the college. The Admission Committee orally informs the services to be offered to the students during the year at the time of their admission.

3. The college conducts parents' and alumni meets once in the year. In this meeting, the Chairman and the Coordinator of the IQAC offers the information regarding support services available on college campus.

4. The College displays information of support services on the college website, display boards and notice boards.

5. The library provides information of additions of books and journals through the display board and a new arrival showcase.

6. The IQAC organizes a one day students' orientation programme on available students' support services

7. The information of students' support services are provided through the meetings of students' council, career guidance and counselling cell.

8. Students are also advised about their vertical and horizontal advancements.

5.2 Efforts made by the institution for tracking the progression

1. To track the students' progression, the college has formed the committee that comprises of IQAC member, Examination committee member and all HoDs. The committee conducts periodic review meeting to evaluate students' progression.
2. Registers maintaining students' progression are kept by all departments. Moreover, the Alumni Association (committee) organizes alumni meet once in the year for analyzing their progress.
3. Career Guidance, Counseling Cell and Placement Cell also maintain the record of students' progress. The placement cell conducts placement camp once in the year in which alumni enroll their names with address and contact.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
620	54	--	--

(b) No. of students outside the state   00

(c) No. of international students   00

Men

No	%
368	54

Women

No	%
306	46

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
287	173	00	226	00	**686**	277	172	00	225	00	**674**

Demand ratio   1:1   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college has established Competitive Examination Guidance Cell to furnish information of various competitive examinations. Through this cell, our college had conducted Common Entrance Test (CET) to assess students' attitude, general knowledge and reasoning power in the beginning of the academic year. About forty students enrolled their names for such coaching classes.

2. The Competitive Examination Guidance Cell had organized an orientation programme on various competitive examinations. An exhibition of posters containing the information of various competitive examinations had been organized on the occasion of our founder president's 78th birthday.

3. The college has signed MoU with Nalanda Administrative Service Academy, Ichalkaranji for sharing the expertise for competitive examinations.

4. Guest lectures on general knowledge, maths and current affairs had been organized for the enrolled students regularly.

5. The college, through the Competitive Examination and Guidance cell had conducted practice tests to enhance confidence of students. They were also provided question banks and old question paper sets, etc.

6. Library facilities such as books, journals and internet facilities were provided to the students who are preparing for competitive examinations free of cost. There is a separate section for employment news and daily newspapers in the library.

7. The college had organized a visit to other competitive examination guidance centres.

No. of students beneficiaries   **40**

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS ☐   State PSC ☐   UPSC ☐   Others

| 1. Maharashtra Police   =1 |
| 2. Staff Assistant   =1 |
| 3. RRB Office Asst.   = 1 |
| 4. Assembly Office Asst. =3 |
| 5. Army Technical Dept. =1 |
| **Total   = 07** |

5.6 Details of student counselling and career guidance

a) **Student Counseling:**
1. **Students' Mentoring System**: Our college has introduced students' mentoring system in the beginning of this year. Hon. Principal appointed each faculty as the mentor for thirty students and they were asked to look after the allotted students. In response to this each mentor had conducted a meeting with their protégés twice in the month and discussed students' educational and economical problems and suggested some remedies to their major problems.
2. **Class Teachers:** Class Teachers of all classes tried to increase students' attendance in the classroom.
3. **Departmental Counselling Cell:** Each department has established the Students' Counselling Cell. The faculty worked as counsellor for the departmental students. Some of the faculty members from the departments adopted students and assisted them in educational progress.

b) **Career Guidance:**
1. **Competitive Examination Guidance Cell:** General Orientation on various examinations, poster exhibition on career opportunity, etc. were organized by this cell.
2. **Placement Cell**: The Placement Cell of this college took efforts to make our students career oriented through general lectures and placement camp. We organized a district level placement camp in which twenty local industries and 674 candidates participated during the year.
3. **Additional Courses:** The students were exposed to career oriented courses viz. Certificate Course in Spoken and Communicative English and NSDC programmes. The college tried to develop career awareness among the students through these courses.

No. of students benefitted   **All UG and PG students of this college**

5.7 Details of campus placement

On campus			*Off Campus*
No. of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	**674**		

5.8 Details of gender sensitization programmes

> 1. Women Empowerment Cell (Jagruti Mahila Manch) organized seminar on **Honor Killing**
> 2. Conducted **health check-up camp** of girl students and distributed **Medicines for the growth of Hemoglobin.**
> 3. Celebration of special days such as Mother's Day, Women's Day, the birth and death anniversaries of Ahilyadevi Holkar, Savitribai Phule, etc.
> 4. The college had deputed five students to the workshop on **Women's Cancer** under the Lead College Scheme.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

     State/ University level   09   National level   01   International level   00

     No. of students participated in cultural events

     State/ University level   05   National level   00   International level   00

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

     Sports: State/ University level   04   National level   03   International level   00

     Cultural: State/ University level   12   National level   00   International level   00

5.10 Scholarships and Financial Support

	No. of students	Amount
Financial support from institution		
Financial support from government	148	925710
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University/College level   01   National level   International level

Exhibition: State/ University/College level   01   National level   International level

5.12   No. of social initiatives undertaken by the students   02

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
May the darkness of ignorant disappear *(duritanche timir jaao)*

Mission
To mould a self-reliant generation through value based education with a pride and predilection of our cultural heritage and undertaking personality development through the mingling science, culture and philosophy.

Goals

1. To promote development of the person, the family and the society through quality education.

2. To carry and extend quality education to the maximum areas of deprived communities and girls in rural area.

3. To create and provide a complete, updated and advanced educational structure and infrastructure to the learners of rural area.

4. To inculcate in the students' thirst for modern and global knowledge, scientific attitude, awareness for the preservation of the environment, pride of cultural ethos, quest for excellence and respect and commitment towards the society and our nation.

5. To empower students with advance modes of learning and skills, updated information-technologies and personality skills.

6. To inculcate in students a sense of devotion and self-less service to the society, state and nation.

7. To strive for the development of student by value education and motivate them towards the cause of national development.

6.2 Does the Institution have a management Information System?

The college has no full-fledged Management Information System yet. However, we have staff attendance management system (Biometrics), Library Management Software, etc. for the effective functioning in the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Hon. Principal of this college works as BOS member in Business Economics at Shivaji University Kolhapur. She has actively participated in curriculum development for B.A. II and B.Com. II. Programme.
2. Two faculty members worked as the members of Syllabus Formation Committee at Shivaji University Kolhapur.
3. Almost all faculty members had participated in the workshops on revised syllabus.

6.3.2 Teaching and Learning

The leadership took following steps for effective teaching-learning process:

1. The faculty members prepare their teaching plans in the beginning of the year. By considering these plans, the college prepares an academic calendar and displays it on the college website and notice board.

2. The college in consultation with the HoDs and faculty members creates a list of advanced and slow learners and provides them necessary infrastructure to cater their needs. Remedial coaching classes are conducted for slow learners whereas additional coaching classes are organized for advanced learners.

3. The leadership takes an initiative to develop ICT-enabled infrastructure for teaching learning purposes. All departments are well equipped with computers, laptop, internet facility, and OHPs.

4. Learning is made student centric by implementing learner centred pedagogy. Study tours, group discussion, role play, seminars and group projects are some of the participatory teaching methods adopted by our college.

5. The leadership of our college motivates and encourages students for research activities through fours research centres namely Ch. Shivaji Maharaj Study Centre, M.K. Gandhi Study Centre, Dr. Babasaheb Ambedkar Study Centre and Hon. Shri Annasaheb Dange Social Study Centre.

6. Fully automated and well stocked library is made available for the faculty and students. Library and study room are kept open after regular working hour during the examination period.

6.3.3 Examination and Evaluation

1. The college has conducted examinations as per the rules and regulations of Shivaji University, Kolhapur. We have followed semester examination pattern to assess the UG students. The first and second year students are exposed to semester examination of 50 marks whereas the last year students are exposed to 40:10 pattern of examination. The college conducts seminar and group project activity as a part of an internal evaluation in which students are given marks for their performance.

2. The college has formed the Examination Committee as per University norms to organize examination of the first year students in the college. After that the assessment work takes place in college itself.

3. The college has conducted unit tests, preliminary examinations, home assignments, group projects and seminars as a continuous assessment of the student.

6.3.4   Research and Development

1. In order to motivate and encourage the faculty for research, the institution has formed the Research Advisory Committee and API Scrutiny Committee. The Research Advisory Committee motivates and assists the faculty members for minor and major research projects and as a result two minor projects and one major project has been sanctioned by UGC during the year. Two proposals for organizing a national seminar have been sanctioned in this year. Two minor research projects are at the final stage of its completion. One faculty member registered for Ph.D. at Karnatak University, Dharwad during the year. Three faculty members are working as supervisors for Ph.D and an M.Phil.
2. The parent institution made provision of in-house award for the faculty who have done research in their respective subject.
3. Duty Leaves are sanctioned to those faculty members who participate with research papers in international/national/ state level conferences or seminars
4. Facilities such as internet, reference books, INFLIBNET & research journals are provided free of cost to the research scholars.

6.3.5   Library, ICT and physical infrastructure / instrumentation

1. **Library**: Library is already computerized. There are four computers with internet access in the main library and one is placed in the text room section. All computers are equipped with SOUL 2.0 software and OPAC system. Bar coding system is followed for issuing books.
2. **Classrooms:** All departments are equipped with computers, LCDs and OHPs. Maximum lectures are delivered through PPTs. Internet facility is also available in the departments.
3. **Office:** The entire office work is executed using the computer. We have five computers, two printers, two scanners in the office.
4. **IQAC**: Internal Quality Assurance Cell of this college is also equipped with laptop, scanner and printer, etc.
    Besides, the college has made provision of women's hostel, gymkhana building, canteen, a generator to overcome load shedding problem and parking facilities on campus.

6.3.6   Human Resource Management

1. **Teaching Staff**: Curricular, co-curricular and extra-curricular activities have been carried out by the teaching staff throughout the academic year. In the very beginning of the academic session, the Principal distributes in-house committees and in response to this the faculty members submit the annual calendar of their committees and they are bound to work according to given plan. Refresher, orientation and short term courses develop the professional skills of teaching staff.
2. **Non-teaching Staff:** The college develops and enhances the professional skills and office communication of non-teaching staff by organizing computer literacy, software awareness programmes and workshops.
3. **Students:** The college extends its services by organizing NSS Camps for village cleaning, campus cleaning and developing, blood donation camps, cultural activities and gymkhana activities.
4. **Parents & Alumni:** The college organizes parents and alumni meet and obtain better response, support and suggestions from them.

6.3.7   Faculty and Staff recruitment

1. The recruitment of the permanent faculty and non-teaching staff is done strictly by following the rules and regulations laid down by the affiliating University, State Government and the UGC.

2. The Local Management Council (LMC) of the institution recruits the faculty on CHB and the faculty for self-financed courses on the institutional level.

6.3.8   Industry Interaction / Collaboration

1. The college maintains relations with nearby industries through the Placement Cell. This cell organizes a placement camp once in the year on college campus and invites the authorities of nearby industries. During the year about twenty companies visited the college for the same purpose.

2. While preparing the proposal for various courses under Community College Scheme, the college visited nearby industries and made survey of their requirements regarding human resource.

6.3.9   Admission of Students

1. The rules and regulations regarding reservation policy are strictly followed in admission.

2. The principle *first come first admission* is followed. The admission committee in our college counsels the students and offers admission by considering their willingness and capacity.

6.4 Welfare schemes for teaching, non-teaching staff and students:

For Teaching and Non-teaching Staff	1. The college provides assistance to avail loan from our institute's co-operative society. 2. Provides medical facilities from our institute's medical college. 3. Annual gathering of staff at institute's head office.
For Students	1. Earn and Learn scheme for needy students. 2. Financial aid through student's welfare fund. 3. Computers with internet facility free of cost. 4. Health camp free of cost. 5. Sportsman aid fund. 6. Government scholarship schemes.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC & a Committee from Joint Director office	Yes	In-house Academic Audit committee of the institution
Administrative	Yes	NAAC & a Committee from Joint Director office	Yes	Mother institute

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The college is affiliated to Shivaji University Kolhapur and bound to follow the rules and regulations laid down by the university. At present we are following semester examination system with 40:10 pattern (40 marks for semester examination and 10 marks for an internal evaluation) for the students of the final year degree programme. For an internal evaluation the college organizes an oral tests, home assignments, projects and seminars. The students of the first and second year degree programme have to prepare for the for the semester examinations of 50 marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Nil

6.11 Activities and support from the Alumni Association

> 1. Alumni meets were conducted once in a year.
>
> 2. Book donation programme was organized on various occasions.
>
> 3. Felicitation of successful alumni was arranged in the college.

6.12 Activities and support from the Parent – Teacher Association

> Parent-teacher's meet were organized.

6.13 Development programmes for support staff

1. Computer training programme was organized for the office staff.

2. A lecture on Business English was organized.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation for green campus.

2. Avoiding the use of plastic materials.

3. Proper garbage disposal.

4. Covering up drainage lines.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. To maintain good academic performance, the IQAC has verified teachers' diary (API) at the end of every month. This has helped to monitor the teaching learning process in the college.

2. For effective teaching-learning, the college has provided e-learning facility to the faculty as well as students. It has created awareness in using e-resources for teaching-learning and research.

3. Seminars and group projects have been made compulsory for an internal evaluation of students. This has developed the sense of participatory learning among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer Criterion 2.14 – Page No. 7 and 8 of this report.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Students' Mentoring System:

2. Earn and Learn Scheme

7.4 Contribution to environmental awareness / protection

1. Celebration of the Earth Day, Ozone Day and World Environment Day in the College Campus

2. Lectures on safety measurement, energy conservation, etc. were organized through nature club.

3. Activities for Zero garbage and plastic free Campus were taken up throughout the year.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add (for example SWOT analysis)

Strengths:

1. The college is 17 years old and situated at the place of tahsil which is well connected by roads. It has 4.5 acres campus with three huge building, play field, one small canteen, women's hostel and gymkhana.

2. Mentoring, remedial coaching and the classes for slow and advanced learners are regularly conducted for the betterment of the students. The college publishes annual calendar of events in the beginning of the year.

3. The college has highly qualified permanent faculty who are committed to students' welfare.

4. Good infrastructure, use of ICT, eco-friendly campus and growth in support services are some other notable strengths.

5. Good number of girl students.

Weaknesses:

1. Single PG department (We have only one PG programme in History).

2. Limitations in introducing Vocational Courses.

3. Few career oriented courses.

4. Lack of well equipped auditorium and gymnasium in college campus.

5. No Science stream.

Opportunities:

1. To start PG and Vocational Courses.

2. To establish MoU with industry and research institutes.

3. To promote research culture, co-curricular and extension activities.

4. To establish Earn and Learn Scheme with the help of nearby industries.

Challenges (Threats):

1. To generate corpus fund for academic programmes as the college located in the rural area.

2. To provide placement services to students and consultancy services to the society.

3. To motivate the parents for advanced studies of their children since they are involved in agricultural and allied activities.

7.8 Plans of institution for next year:

1. To conduct national seminars in the college.

2. To submit more proposal for minor research project.

3. To formulate green audit committee and to conduct environmental audit.

4. To go for AAA.

5. Compliances of infrastructural facilities in newly constructed building and classrooms.

6. To publish ISSN marked College Research Journal.

7. To make WI-FI enabled campus and to connect all departments through intercom services.

8. To complete office automation.

9. To establish rainwater harvesting system.

10. To develop digital classrooms and Moodle based teaching.

11. To apply for Science Stream.

Name: Digambar Sukhadeo Kulkarni

Coordinator of IQAC
IQAC - Coordinator
Hon.Shrl. Annasaheb Dange A.C.S. College
Hatkanangale, Dist.Kolhapur

Name: Dr. Yojana V. Jugale

Chairman of IQAC
Dr. Yojana Vasantrao Jugale
PRINCIPAL,
Hon. Shri. Annasaheb Dange Arts, Commerce &
Science College, HATKANANGALE, Dist. Kolhapur.

Annexure-I

Hon. Shri. Annasaheb Dange Arts, Commerce & Science College, Hatkanangale

Academic Calendar of Events (2014-15)

Particular/ Name of Activity	Date
College Reopens/ Admission Procedure	11/06/2014
World Environment Day	
Birth Anniversary of Ch. Shahu Maharaj	26/06/2014
The First Staff Meeting	30/06/2014
Various Competitions on the birthday of Hon. Shri. Annasaheb Dange	01/07/2014 to 05/07/2014
Blood Donation Camp	08/07/2014
Celebration of Birthday of Hon. Shri. Annasaheb Dange (Appa)	09/07/2014
World Population Day	11/07/2014
Celebration of Guru Pornima	12/07/2014
Inauguration of Marathi Literary Association	12/07/2014
Commencement of Career Oriented Course in English	14/07/2014
The First LAC (Library Advisory Committee) Meet	17/07/2014

The Second Staff Meeting	30/07/2014
Submission of Proposals for MRP and conducting seminars/conferences to the UGC	30/07/2014
Celebration of Birth-Anniversary of Lokshahir Annabhau Sathe and Death-Anniversary of Lokmanya Tilak	01/08/2014
Submission of AQAR of this College to the NAAC Bangalore	01/08/2014
Maitrey Sangh- Scholarship Awareness Program	11/08/2014
Celebration of Birth Anniversary of S.R. Ranganathan and Felicitation of Meritorious Students	12/08/2014
Students' Council Meet- The First Meeting	14/08/2014
Celebration of Independence Day	15/08/2014
Celebration of Death Anniversary of Ahilyadevi Holkar	26/08/2014
One Day Town Cleaning Camp at Alate	28/08/2014
Health Club Program (distribution of Medicine)	01/09/2014 & 15/09/2014
A Lecture on " Women Protection Laws"	02/09/2014

A Study tour at Narande	03/09/2014
The Third Staff Meeting	04/09/2014
Celebration of Teacher's Day	05/09/2014
The First Meet of IQAC	10/09/2014
Students' Council's Meet- The Second Meeting	13/09/2014
The First Meet of Lead College Committee	13/09/2014
Hindi Day	14/09/2014
Celebration of Engineers' Day	15/09/2014
World Ozone Day	16/09/2014
Distribution of Medicines for Girl Students	17/09/2014
A One Day Seminar on "Employability of Commerce Graduates"	20/09/2014
Research Advisory Committee Meet	20/09/2014
Parents'-Alumni Meet	22/09/2014
Celebration of NSS Day	24/09/2014

Faculty Welfare Program- A Lecture on " Nature-therapy for Healthy Life"	27/09/2014
Awareness Program-Election/Voting Rally	30/09/2014
Distance Education- Contact Session Program	22/09/2014 to 30/09/2014
The Fourth Staff Meeting	30/09/2014
Staff Academy Program- A Lecture on Thailand Tour	04/10/2014
Staff Academy Program- A Lecture on " Global Warming and its Impact"	07/10/2014
Staff Academy Program- A Lecture on "Historical and Cultural Importance of Rajasthan"	08/10/2014
The Second Meet of Lead College Committee	10/10/2014
Internal Evaluation- Students' Seminar	13/10/2014
Distance Education- Submission of Assignments	20/20/2014 to 18/10/2014
The Fifth (term end) staff Meeting	18/10/2014
Diwali Vacation	19/10/2014 to 09/11/2014

Semester Examinations	Nov. & Dec.
Placement Camp in our college	16/11/2014
Mahatma Gandhi Research Study Centre Program- Examination on Gandhi Thoughts	20/11/2014
Nature Club- A Lecture on " Global Warming"	28/11/2014
The Sixth Staff Meeting	03/12/2014
Maitrey Sangh- A Lecture on " Preparing for Competitive Examination"	05/12/2014
Celebration of Death Anniversary of Dr. B. R. Ambedkar	06/12/2014
The Third Meet of Lead College Committee	11/12/2014
A Lecture on " Opportunity in Banking Sector"	12/12/2014
Competitive Exam. Guidance Cell Program- A Lecture on " Study Skills and Empowering Memory"	12/12/2014
Women Empowerment Cell- A One Day Conference on "Honour Killing"	12/12/2014
Students' Council Meet- Meeting no.03	13/12/2014

Commencement of NSDC program	15/12/2014
Lead College Program: A One Day Workshop on "Implications of Art in Society"	19/12/2014
Study tour of Marathi Department at Kaneri Math	23/12/2014
The Fourth Meet of Lead College Committee	23/12/2014
Interaction Program with the famous poet Shamsundar Mirajkar	24/12/2014
Celebration of National Consumers'' Day	24/12/2014
Nature Club- A Lecture on " Natural Disaster Management"	24/12/2014
Lead College Program: A One Day Workshop on " Elocution Style and Communication Skills"	26/12/2014
Cultural and Sports Events	29/12/2014 to 31/12/2014
The Seventh Staff Meeting	01/01/2015
Celebration of Birth Anniversary of Krantijyoti Savitribai Phule	03/01/2015
Staff Academy Program- A Lecture on " Value Framework for Assessment of Higher Education"	10/01/2015

The Second Meeting of IQAC	10/01/2015
Department of Geography- Study Tour	09/01/205 to 10/01/2015
Celebration of National Youth Day (Swami Vivekananda Jayanti), Birth Anniversary of Rajmata Jijau	12/01/2015
Organizing State Level Competition (Samuh Geet) in Commemoration of Late Sou. Matoshri Subhadrabai Dange	13/01/2015
Traditional Day	14/01/2015
Prize Distribution Ceremony	15/01/2015
National Military Day	15/01/2015
Participating in Annual Gathering (Sneh Melava) at the head office of our Institution	18/01/2015
Ladies Club Program- Haemoglobin Check Up Camp	22/01/2015
Parents' Alumni Meet (Second)	22/01/2015
Nature Club- A Lecture on " Environmental Sustainability	23/01/2015
Celebration of National Republic Day	26/01/2015

Mahatma Gandhi Nirvan Day	30/01/2015
Nature Club- A Lecture on "Remote Sensing Techniques in Natural Resource Management"	30/01/2015
Lead College Program- A One Day Workshop	10/02/2015
Nature Club- A Lecture on " Heritage and Tourism in India"	11/02/2015
The Third Meeting of IQAC	14/02/2015
Gram Swachhata Abhiyan (Gadagebaba Jayanti)	17/02/2015
Celebration of Community/Social Justice Day (Celebration of Shivjayanti)	20/02/2015
Celebration of International Mother-tongue Day	21/02/2015
Celebration of Marathi Rajbhasha Din	27/02/2015
National Science Day	28/02/2015
Students' Council Meet- Meeting no.04	28/02/2015
Submitting Group Projects for Internal Evaluation	27/02/2015 to 28/02/2015
Preliminary Examination	02/03/2015 to 04/03/2015

Farewell Party to the Last year's Student	05/03/2015
International Women's Day	08/03/2015
Internal Evaluation- Group Projects by Students	10/03/2015
The ninth Staff Meeting	30/03/2015
Semester Examinations	March- April
International Health Day	07/04/2015
The Fourth Meeting of IQAC	10/04/2015
Celebration Birth Anniversary of Dr. Babasaheb Ambedkar	14/04/2015
International Vasundhara (Earth) Day	22/04/2015
Academic Audit of Departments	27/04/2014
The tenth Staff Meeting	30/04/2015
Celebration of Workers' Day/ Maharashtra Din	01/05/2015
Summer Vacation	01/05/2015 to 14/06/2015

Annexure-II

Analysis of Feedback

a) Feedback from Students: The College has very effective feedback mechanism for collecting and analysing feedbacks from students. Feedbacks on teaching-learning, curriculum and various programmes as well as support services are taken regularly. These feedbacks work as guideline for updating teaching learning techniques and organizing skill development programmes. All faculties take exercise for interaction with students in order to know their problems and difficulties regarding the syllabus.

b) Alumni: Feedbacks from the alumni are taken in the alumni meet and their suggestions are incorporated with the responsible heads. Moreover one member from alumni is included in the IQAC and his suggestions are taken into consideration.

c) Parents: The parents-teachers association organizes a parents' meet in order to furnish the details of support services provided in the college. The principal and convener show the progress report, daily attendance of the wards to their parents in this meet. At the same, feedbacks on the above are collected from the parents. Apart from these, a meeting with parents were organized at the time admission.

BEST PRACTICE-I
Title of the Practice:
Students' Mentoring System
Goal:
To overcome students' personal and educational problems
To decrease the drop-out
To increase students' attendance in the classroom

The Context: Since the students belong to the rural area, they are unaware about career opportunities. Most of the students prefer traditional courses only and are unwilling to join the skill based courses. A number of students are involved in agricultural as well as some private business activities. This has been challenge to retain the attendance of students in the classroom. In order to overcome this barrier, the college has started students' mentoring system.

The Practice: The faculty members had been appointed as mentors to look into students' personal as well as educational matter. Hon. Principal allotted thirty students to each mentor and they were asked to counsel them in everything. The mentors had organized meetings with the allotted students twice in the every month during the year.

Evidence of Success
Attendance in the classroom is increased up to 85 percentages.
Problems Encountered:
Limitations in motivating and convincing students who belong to very remote areas.

BEST PRACTICE- II:
Title of the Practice: Earn and Learn Scheme:

Goal:
To help needy students
To develop professional skills

The Context: A number of students belong to Economic Backward Class (EBC) and hence, they are on the verge of drop-out. To keep such students in the stream of education, the college steps forward by introducing the Earn and Learn Scheme.

The Practice: The college has formulated a committee to implement this scheme at the beginning of the academic year. The coordinator of this committee, in consultation with the Principal, the Head of the Departments and the coordinator of IQAC invites applications from needy students and conducts an interview to select students for this scheme. The selected students work on remuneration basis throughout the year.

Evidence of Success

Students are working in the library on remuneration basis.

Problems Encountered: Due to lack funds, the college couldn't select maximum number of students.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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