

**The Annual Quality Assurance Report (AQAR) of the  
IQAC**

**2013-14**



**Submitted**

**by**

**Sant Dnyaneshwar Shikshan Sanstha's**

**HON SHRI ANNASAHEB DANGE ARTS, COMMERCE AND SCIENCE  
COLLEGE, HATKANANGALE**

**(Affiliated to Shivaji University, Kolhapur)**

**Re-Accredited 'B' by NAAC [2.78 CGPA]**

**To**

**National Assessment and Accreditation Council (NAAC)  
Bangalore**

**June, 2014**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

|                                      |  |
|--------------------------------------|--|
| 1.1 Name of the Institution          | HON. SHRI ANNASAHEB DANGE ARTS, COMMERCE AND SCIENCE COLLEGE, HATKANANGALE |
| 1.2 Address Line 1                   | A/P- Hatkanangale  |
| Address Line 2                       | On Hatkanangale- Ichalkaranji Road   |
| City/Town                            | Hatkanangale   |
| State                                | MAHARASHTRA (MS)   |
| Pin Code                             | 416109   |
| Institution e-mail address           | adacshat@gmail.com   |
| Contact Nos.                         | 0230-2483521   |
| Name of the Head of the Institution: | <b>Dr. Yojana Vasant Jugale</b>  |
| Tel. No. with STD Code:              | 0230-2483521   |
| Mobile:                              | <b>+91 9422040114</b>  |

Name of the IQAC Co-ordinator: **Mr. Digambar Sukhadeo Kulkarni**

Mobile: **+91 9823093043**

IQAC e-mail address: **iqacadacscollege@gmail.com**

**1.3 NAAC Track ID**  
(For ex. MHC0GN 18879) **AD 09081**

**1.4 NAAC Executive Committee No. & Date:**  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate) **EC/62/RAR/099 dated 04-01-2013**

1.5 Website address: **[www.adcacs.in](http://www.adcacs.in)**

Web-link of the AQAR: **<http://www.adcacs.in/pdf/AQAR2012-13.>**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**1.6 Accreditation Details**

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B     | --   | 2004                  | 5 Years         |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.78 | 2012                  | 5 Years         |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY **30/06/2000**

**1.8 AQAR for the year (for example 2010-11)** **2013-2014**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR 2012-13 submitted to NAAC on 15/05/2013**
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution: Yes  No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

**1. B.C.A. ( Self-financed Programme)**  
**2. P.G. in History**

1.12 Name of the Affiliating University (*for the Colleges*)

**Shivaji University Kolhapur**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  UGC-CPE

University with Potential for Excellence  DST Star Scheme

UGC-Special Assistance Programme  UGC-CE

UGC-Innovative PG programmes  DST-FIST

UGC-COP Programmes  Any other (*Specify*)

## **2. IQAC Composition and Activities**

|   |  |
|---|--|
| 2.1 No. of Teachers   | <input type="text" value="08"/>  |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="01"/>  |
| 2.3 No. of students   | <input type="text" value="01"/>  |
| 2.4 No. of Management representatives                             | <input type="text" value="01"/>  |
| 2.5 No. of Alumni   | <input type="text" value="01"/>  |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="02"/>  |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="01"/>  |
| 2.8 No. of other External Experts                                 | <input type="text" value="01"/>  |
| 2.9 Total No. of members  | <input type="text" value="16"/>  |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="04"/>  |
| 2.11 No. of meetings with various stakeholders:                   | No. <input type="text" value="05"/> Faculty <input type="text" value="02"/>  |
|   | Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text"/> |
| 2.12 Has IQAC received any funding from UGC during the year?      | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC:

1. A lecture on “**Socio-cultural Prosperity and Tradition of Shrilanka**” was organized by the IQAC for teaching, non-teaching staff and students. Dr. Amar Kamble, one of the faculty members of our college who went on study tour programme in Shrilanka in the month of May, 2013 was the resource person. He delivered his lecture with PPT showing the life & culture of Shrilankan society.
2. An orientation programme on “**Academic Performance Indicator (API)**” was organized by the IQAC for teaching staff. Mr. Digambar Kulkarni, the IQAC CO-ORDINATOR of this college was the resource person. He delivered a lecture on the above said subject with PPT showing details of three categories of API.
3. As per concerning faculty development programme, the IQAC motivated the entire faculty to participate in Refresher/ Orientation/ Short Term Courses and as a result five faculties participated in the above said courses at various Academic Staff Colleges during the year. One faculty participated in the NSS camp of seven days at Shirsi. Afterwards, the IQAC in association with Staff Academy of this college had organized a lecture series in which the above mentioned participants delivered lectures.
4. The IQAC motivated research publications and so 35 papers were published in National and International journals. This is the highest number of publication during the last ten years. Some of the teachers edited chapters in Self Instructed Materials of their subjects for the students who enrolled in distance education.
5. In order to conduct an internal academic audit, a committee comprising of the PRINCIPAL and the IQAC CO-ORDINATOR was formed. Academic audit reports were distributed to the head of the departments at the beginning of academic session and the audit was held in the month of March and April.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action   | Achievements   |
|--|--|
| <ol style="list-style-type: none"> <li>1. Submitting proposal for getting financial assistance (worth three lakh) for the IQAC to the UGC.</li> <li>2. To cater the needs of slow learners and to develop and enhance the professional, employability skills of students throughout the year.</li> <li>3. Empowering library facilities particularly increasing books in the library as well as departmental library.</li> <li>4. To conduct academic audit of the departments in the college.</li> <li>5. Promoting research and motivating the faculty for Faculty development programme.</li> </ol> | <ol style="list-style-type: none"> <li>1. Submitted proposal as per the UGC norms and received a letter of sanction from the UGC.</li> <li>2. In order to cater the needs of slow learners, the remedial classes were conducted effectively. Moreover, for developing and enhancing employability skills among the students the college had commenced NSDC Certificate programme. We also provided guidance for various competitive examinations through Competitive Exam. Coaching Centre in our college.</li> <li>3. In order to increase the number of books in the library, the college had started new scheme of donating books on the individual's birth day. The birth days of teaching, non-teaching staff and the students of this college were celebrated on the occasion of the birth anniversary of Swami Vivekananda. We collected <b>183</b> books (<b>worth 23569/- Rs.</b>) this year.</li> <li>4. Academic audit was conducted in the month of March and April.</li> <li>5. Four teachers participated in Refresher course and three teachers participated in Orientation course during the year. One faculty member has been awarded an M.Phil. degree. Two faculty members registered for Ph.D. and one of the faculty members has been recognized as a guide for an M. Phil. during the year.</li> </ol> |

Refer Annexure -I

\* Attached the Academic Calendar of the year as Annexure-I

2.15 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

Discussed and approved with some minor corrections. It was also resolved to display this AQAR to the entire faculty and non-teaching staff.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     | 01                            |  | 01                                  |  |
| UG                     | 03                            |  | 01                                  |  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               | 03   |                                     | 03   |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 04                            | 03   | 02                                  | 03   |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               |  |                                     |  |

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

The college offers core and elective options to the students for selecting their curriculum.

##### (ii) Pattern of programmes:

| Pattern   | Number of Programmes              |
|-----------|-----------------------------------|
| Semester  | 4 (B.A., B.Com., B.C.A. & M.A.-I) |
| Trimester |                                   |
| Annual    | 1 (M.A.-II)                       |

1.3 Feedback from stakeholders\* (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please refer annexure-II (An analysis of the feedback provided in the Annexure-II)*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi as per Shivaji University, Kolhapur.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 20    | 19               | --                   | 01         | ---    |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 07 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |   | Professors |    | Others |    | Total |   |
|------------------|----|----------------------|---|------------|----|--------|----|-------|---|
| R                | V  | R                    | V | R          | V  | R      | V  | R     | V |
| --               | 01 | --                   | - | --         | -- | 1      | -- | 01    | 1 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|    |    |    |
|----|----|----|
| -- | 04 | 10 |
|----|----|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         |                     | 42             | 02          |
| Presented papers |                     | 40             | 02          |
| Resource Persons |                     | 03             |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The college organized an extra coaching for slow and advanced learners as well as remedial coaching in all subjects for the students of socially weaker sections.
2. ICT-enabled teaching learning process followed. Maximum lectures were delivered through PPTs and students were exposed to web-based learning such as creating data base, downloading audio-visual clips of related topics and online test for English grammar, etc.
3. For an internal evaluation, each department organized a unit test, home assignments, group projects and seminars under the guidance of concerned faculty in the respective subjects.
4. Study tour programme for the students of Geography department and industrial visit programme for the commerce students were arranged to provide direct exposure of their syllabus.
5. In the department of English, students were provided an opportunity to see the famous dramas, movies and listen to some stories.

2.7 Total No. of actual teaching days during this academic year

210 days (35 weeks)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1. Examinations were conducted as per the directions furnished by Shivaji University, Kolhapur.
2. For an internal evaluation, the college conducted a unit tests, group projects and seminars. Unit tests were conducted by providing **Multiple Choice Questions**.
3. **Photocopies** of assessed answer scripts were provided to the first year students of graduation on their demand.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|    |  |    |
|----|--|----|
| 01 |  | 05 |
|----|--|----|

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| B.A.III                | 90                             | 12            | 38  | 20   |       |        |
| B.A.II                 | 79                             | 06            | 30  | 16   | 35    |        |
| B.Com.III              | 50                             |               | 4   | 14   | 48    |        |
| B.Com. II              | 54                             |               | 37  | 2    | 44    |        |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**For Faculty:**

- By conducting academic audit and interaction with the departments.
- By motivating teachers to use modern teaching aids such as OHP, computers and internet etc.
- For the evaluation of teaching process, the IQAC collected feedback on teaching from the departmental students regularly.

**For Students:**

- The departments were asked to organize unit tests, home assignments and seminars for the evaluation of students' progress
- By conducting remedial coaching and organizing skill development programme.

2.13 Initiatives undertaken towards faculty development (2013-14):

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i>                              |
|--|--|
| Refresher courses                              | 02   |
| UGC – Faculty Improvement Programme            |  |
| HRD programmes                                 |  |
| Orientation programmes                         | 02   |
| Faculty exchange programme                     |  |
| Staff training conducted by the university     |  |
| Staff training conducted by other institutions | 01   |
| Summer / Winter schools, Workshops, etc.       | 03   |
| Others   | <b>19</b> ( <i>benefitted from seminars/ conferences, etc.</i> ) |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 16                            | 06                         | --   | --                                     |
| Technical Staff      |                               |                            |  |  |

*\* Criterion- III is on the following page.*

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The college passed the resolution of establishing research committee and API (Academic Performance Indicator) Scrutiny Committee in order to inculcate research culture in the first meeting of the IQAC. These two committees encouraged and motivated the entire faculty for research activities throughout the year. As a result;
  - Two minor research projects are on the verge of completion.
  - 35 research papers were published in ISSN marked research journals & conference proceedings.
  - Shivaji University Kolhapur conferred an M.Phil. degree to Mr. Digambar Kulkarni and Tilak Maharashtra University, Pune awarded Ph.D. degree to Mrs. Sanghmitra Sarwade.
  - Three faculty members are working as a guide for an M.Phil. / Ph.D. research.
  - Two faculty members registered for Ph.D. programme at Shivaji University Kolhapur.
  - One of the faculty members publishes his own research journal (ISSN marked) titled Journal of Historical Research in Deccan biannually.
2. For promoting research culture among the students, the college has established four research study centres namely Chatrapati Shivaji Maharaj Study Centre, Mahatma Gandhi Study Centre, Dr. Babasaheb Ambedkar Study Centre and Hon. Shri Annasaheb Dange Social Study Centre.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing          | Sanctioned | Submitted |
|---------------------|-----------|------------------|------------|-----------|
| Number              |           | <b>02</b>        |            |           |
| Outlay in Rs. Lakhs |           | <b>1.80 lakh</b> |            |           |

3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 06            | 18       |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   | 02            | 09       |        |

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received  |
|--|---------------|----------------------------|------------------------|-----------|
| Major projects   |               |                            |                        |           |
| Minor Projects   | 2             | UGC & ICHR                 | 1.80 Lakh              | 1.80 Lakh |
| Interdisciplinary Projects   |               |                            |                        |           |
| Industry sponsored   |               |                            |                        |           |
| Projects sponsored by the University/ College                                  |               |                            |                        |           |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |           |
| Any other(Specify)   |               |                            |                        |           |
| Total  | 2             |                            |                        |           |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

| Level               | International | National | State | University | College         |
|---------------------|---------------|----------|-------|------------|-----------------|
| Number              |               |          |       |            | 3 (workshops)   |
| Sponsoring agencies |               |          |       |            | Our own college |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied |        |
|                | Granted |        |
| International  | Applied |        |
|                | Granted |        |
| Commercialised | Applied |        |
|                | Granted |        |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 02    |               |          |       | 02         |      | 01      |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

|                                  |                                  |                     |                      |
|----------------------------------|----------------------------------|---------------------|----------------------|
| University level / College level | <input type="text" value="150"/> | State level         | <input type="text"/> |
| National level                   | <input type="text" value="01"/>  | International level | <input type="text"/> |

3.22 No. of students participated in NCC events:

|                  |                      |                     |                      |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level         | <input type="text"/> |
| National level   | <input type="text"/> | International level | <input type="text"/> |

3.23 No. of Awards won in NSS:

|                  |                                 |                     |                      |
|------------------|---------------------------------|---------------------|----------------------|
| University level | <input type="text" value="03"/> | State level         | <input type="text"/> |
| National level   | <input type="text"/>            | International level | <input type="text"/> |

3.24 No. of Awards won in NCC:

|                  |                      |                     |                      |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level         | <input type="text"/> |
| National level   | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

|                  |                      |               |                                 |           |                      |
|------------------|----------------------|---------------|---------------------------------|-----------|----------------------|
| University forum | <input type="text"/> | College forum | <input type="text"/>            |           |                      |
| NCC              | <input type="text"/> | NSS           | <input type="text" value="30"/> | Any other | <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. Annual NSS Camp of seven days was organized at Aalte village.
2. Blood Donation Camp was organized and collected 84 bottles of blood.
3. Organized women health camp and social awareness programme through Mahila Manch.
4. Village adopting and mentoring programme for fostering educational awareness among the villagers.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing               | Newly created                  | Source of Fund    | Total     |
|---|------------------------|--------------------------------|-------------------|-----------|
| Campus area   | 4.5 Acres              |                                | Institution       | 4.5 Acres |
| Class rooms   | 16                     | 6 rooms are under construction | Institution       | 16+6      |
| Laboratories  | 02                     |                                | Institution       | 02        |
| Seminar Halls   | 02                     |                                | Institution       | 02        |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | 78                     | 02                             | UGC & Institution | 80        |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | 4095523/-              | 634370/-                       | UGC & Institution | 4729893/- |
| Others  |                        |                                |                   |           |
|   | 1] Women's Hostel      | 01                             | UGC               | 01        |
|   | 2] Canteen             | 01                             | Institution       | 01        |
|   | 3] Parking Shed        | 01                             | Institution       | 01        |
|   | 4] Library Blocks      | 02                             | Institution       | 02        |
|   | 5] UGC-NRC             | 01                             | UGC               | 01        |
|   | 6] Distance Edu. Block | 01                             | Institution       | 01        |

#### 4.2 Computerization of administration and library

- Library is already computerized. Three client computers are connected with a server computer in the main library. One computer is placed in the text room section.
- SOUL 2.0, OPAC & BAR CODING systems are used while issuing books to students and staff.
- CC-TV is placed in the library for security.
- Open access system is followed for teaching and non-teaching staff.



#### 4.3 Library services:

|                  | Existing |       | Newly added |       | Total |                  |
|------------------|----------|-------|-------------|-------|-------|------------------|
|                  | No.      | Value | No.         | Value | No.   | Value            |
| Text Books       | 4024     |       | 319         |       |       |                  |
| Reference Books  | 4804     |       | 45          |       |       |                  |
| e-Books          |          |       |             |       |       |                  |
| Journals         | 39       |       | 39          |       |       |                  |
| e-Journals       |          |       |             |       |       |                  |
| Digital Database |          |       |             |       |       |                  |
| CD & Video       | 167      |       | 04          |       |       |                  |
| Others (specify) |          |       |             |       |       |                  |
|                  |          |       |             |       |       | <b>1765896/-</b> |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet   | Browsing Centres                               | Computer Centres | Office | Departments |
|----------|-----------------|---------------|------------|--|------------------|--------|-------------|
| Existing | 78              | 01            | Yes<br>LAN | <b>10</b> (8 departments,<br>Office & UGC-NRC) | 01               | 01     | 08          |
| Added    | 02              |               |            |  |                  |        |             |
| Total    | 80              | 01            |            | 10   | 01               | 01     | 08          |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- All departments and the office have been provided computer facilities with internet access.
- The college has provided LCDs & OHPs to all departments for power-point presentation.
- Computers with internet access are made available to students free of cost.

#### 4.6 Amount spent on maintenance in lakhs:

|  |                 |
|--|-----------------|
| i) ICT                                   | 17000/-         |
| ii) Campus Infrastructure and facilities | 29771/-         |
| iii) Equipments                          | 624370/-        |
| iv) Others                               | 17922/-         |
| <b>Total:</b>                            | <b>689063/-</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updated prospectus and college handouts providing information of student support services were published to create awareness about student support services.
- Lectures have been arranged on support services in the parents and alumni meet.
- The college furnishes information regarding support services through Students' Counselling Cell and Village Mentoring Mechanism. At the beginning of the academic session every faculty visits to the villages and provides information about various facilities in the college.
- The college provides information regarding the facilities in the Students' Council Meet.
- The IQAC conducted a one day orientation programme for the newcomers in which they are exposed to various facilities.

#### 5.2 Efforts made by the institution for tracking the progression

- Alumni Association (committee) maintains a register for recording the progress of students.
- Placement Cell organizes campus interviews and training programmes for students.
- Career guidance and information of various exams are provided through competitive examination coaching centre and students' counseling cell.

#### 5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 598 | 88 |        |        |

(b) No. of students outside the state

00

(c) No. of international students

00

| Men | No  | %  |
|-----|-----|----|
|     | 380 | 55 |

| Women | No  | %  |
|-------|-----|----|
|       | 306 | 45 |

| Last Year (2012-13) |     |    |     |                       |            | This Year (2013-14) |     |    |     |                       |            |
|---------------------|-----|----|-----|-----------------------|------------|---------------------|-----|----|-----|-----------------------|------------|
| General             | SC  | ST | OBC | Physically Challenged | Total      | General             | SC  | ST | OBC | Physically Challenged | Total      |
| 323                 | 166 | 00 | 210 | 00                    | <b>699</b> | 287                 | 173 | 00 | 226 | 00                    | <b>686</b> |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Orientation programmes for preparing MPSC/UPSC were organized in the college.
- Lectures on preparing for various examinations were conducted through Competitive Examination Coaching Centre.
- Library facilities such as books, journals and internet facilities were provided to the students who are preparing for competitive examinations free of cost.

No. of students beneficiaries

**50**

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS/ etc  State PSC  UPSC  Others **1. PSI =1**  
**2. Police =1**

5.6 Details of student counselling and career guidance

- Students' Counseling Cell: All class teachers interacted with the students to know their personal as well as educational problems.
- Placement Cell: For students' counseling and career guidance interviews and training programmes were organized by placement cell.
- General orientation programme and lectures on various competitive examinations were conducted by Competitive Examination Coaching Centre.

No. of students benefitted

**All students of final year**

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| <b>09</b>                       | <b>20</b>                       | <b>00</b>                 | <b>00</b>                 |

## 5.8 Details of gender sensitization programmes

- Women Empowerment Cell (Jagruti Mahila Manch) organized workshops on “Laws associated with Women Protection” & “Prohibiting Sexual Harassment”.
- Celebration of special days such as Mother’s Day, Women’s Day, the birth and death anniversaries of Ahilyadevi Holkar, Savitribai Phule, etc.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount    |
|--|--------------------|-----------|
| Financial support from institution                                   |                    |           |
| Financial support from government                                    | 273                | 1163519/- |
| Financial support from other sources                                 |                    |           |
| Number of students who received International/ National recognitions |                    |           |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1

#### **Vision**

To remove the darkness of all the ignorance in our society.

#### **Mission**

To mould a self-reliant generation through value based education with a pride and predilection of our cultural heritage and undertaking personality development through the mingling science culture and philosophy.

6.2 Does the Institution has a management Information System?

- Meetings of IQAC, LMC & Students Council were conducted regularly
- Meetings of in-house committees were held periodically.
- Departmental Meetings on syllabus teaching & completion and correction of feedback.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

One faculty member is working as a member in BOS at Shivaji University

6.3.2 Teaching and Learning

- Prepared and followed annual teaching plan
- ICT- Enabled as well as traditional methods of teaching: Use of Computers, laptop, internet and preparing PPTs
- Conducted study tour programme and industrial visit activities.
- Organized lectures for slow and advanced learners in the departments.
- Remedial Coaching in all subjects.
- Organized seminars, home assignments and group projects for internal evaluation.
- Motivated and encouraged students for research activities through fours research centres namely Ch. Shivaji Maharaj Study Centre, M.K. Gandhi Study Centre, Dr. Babasaheb Ambedkar Study Centre and Hon. Shri Annasaheb Dange Social Study Centre.

### 6.3.3 Examination and Evaluation

- Examinations were conducted as per directions furnished by Shivaji University, Kolhapur. Semester Examination in which 40: 10 pattern is followed for the B.A./B.Com.II & III year classes and a semester of 50 marks for the first year students.
- University entrusted the responsibility of organizing examinations for the first year students to the college itself. For this the college has constructed the Examination Committee as per university norms.
- For internal evaluation, the college had conducted unit tests, home assignments, group projects and seminars.

### 6.3.4 Research and Development

- In order to motivate and encourage the faculty for research, the institution has formed the research committee and API Scrutiny Committee. The research committee motivates the faculty for minor and major research projects and because of this two minor research projects are on the verge of completion. Two faculty members registered for Ph.D. during this year. Three faculty members are working as a guide for Ph.D and an M.Phil. Two faculties had been awarded M.Phil and Ph.D. degree during the year.
- The parent institution made provision of in-house award for the faculty who have done research in their respective subject.
- Duty Leaves were sanctioned to those faculties who participate with research papers in international/national/ state level conferences or seminars

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library:** Library is already computerized. There are four computers with internet access in the main library and one is placed in the text room section. All computers are equipped with SOUL 2.0 software and OPAC system. Bar coding system is followed for issuing books.
- **Classrooms:** All departments are equipped with computers, LCDs and OHPs. Maximum lectures are delivered through PPTs. Internet facility is also available in the departments.
- **Office:** The entire office work is executed using the computer. We have five computers, two printers, two scanners in the office.

Apart from that, the college has made the provision of women's hostel, canteen, a generator to overcome load shedding problem and parking facilities on campus.

### 6.3.6 Human Resource Management

- **Teaching Staff:** Curricular, co-curricular and extra-curricular activities have been carried out by the teaching staff throughout the academic year. In the very beginning of the academic session, the Principal distributes in-house committees and in response to this the faculties submit the annual calendar of their committees and they are bound to work according to given plan. Refresher, orientation and short term courses develop the professional skills of teaching staff.
- **Non-teaching Staff:** The college develops and enhances the professional skills and office communication of non-teaching staff by organizing computer literacy, software awareness programmes and workshops.
- **Students:** The College develops this resource by organizing NSS Camps for village cleaning, campus cleaning and developing, blood donation camps, cultural activities and gymkhana activities.
- **Parents & Alumni:** The College organizes parents and alumni meet and get response, support and suggestions from them.

### 6.3.7 Faculty and Staff recruitment

- The recruitment of the permanent faculty and non-teaching staff is done strictly by following the rules and regulations laid down by the affiliated university, state government and the UGC.
- The Local Management Council (LMC) of the institution recruits the faculty on CHB and the faculty for self-financed courses on the institutional level.

### 6.3.8 Industry Interaction / Collaboration

The placement cell of this college keeps cordial relationship with nearby industries.

### 6.3.9 Admission of Students

The rule ***first come first admission*** is followed. The admission committee in our college counsels the students and gives admission by considering their wish and capacity.

6.4 Welfare schemes for teaching, non-teaching staff and students:

|                                     |   |
|-------------------------------------|---|
| For Teaching and Non-teaching Staff | <ol style="list-style-type: none"> <li>1. The college provides assistance to avail loan from our institute's co-operative society.</li> <li>2. Provides medical facilities from our institute's medical college.</li> <li>3. Annual gathering of staff at institute's head office.</li> </ol>   |
| For Students                        | <ol style="list-style-type: none"> <li>1. Earn and learn scheme for needy students.</li> <li>2. Financial aid through student's welfare fund.</li> <li>3. Computers with internet facility free of cost.</li> <li>4. Health camp free of cost.</li> <li>5. Sportsman aid fund.</li> <li>6. Government scholarship schemes.</li> </ol> |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type     | External |   | Internal |  |
|----------------|----------|---|----------|--|
|                | Yes/No   | Agency  | Yes/No   | Authority  |
| Academic       | Yes      | NAAC & a Committee from Joint Director office | Yes      | In-house Academic Audit committee of the institution |
| Administrative | Yes      | NAAC & a Committee from Joint Director office | Yes      | Mother institute                                     |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our college is affiliated to Shivaji University Kolhapur and bound to follow the rules and regulations laid down by the university. At present we are following semester examination system with 40:10 patterns (40 marks for semester exam. & 10 marks for an internal evaluation). For an internal evaluation the college organizes an oral tests, home assignments, projects and seminars.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Alumni meet organized.
- Book donation.

6.12 Activities and support from the Parent – Teacher Association

- Parent-teacher's meet organized.

6.13 Development programmes for support staff

- Computer training organized.
- A lecture on Business English organized.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation for green campus.
- Avoiding the use of plastic materials.
- Proper garbage disposal.
- Covering up drainage lines.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Academic and administrative audit introduced.
- Computer literacy programme for teaching and non-teaching staff conducted.
- Students were exposed to web-based learning skills.
- Training for students on e-library skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

|  |   |
|--|---|
| 1. Completing the construction of women's hostel.                                | 1. Construction completed.                      |
| 2. Updating website.   | 2. Website is updated time to time.             |
| 3. Submitting proposal for getting financial assistance for the IQAC to the UGC. | 3. Submitted proposal and waiting for response. |

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Donating books to the library on individual's birth day by teaching, non-teaching staff and students.
2. Academic and administrative audit.

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

1. Tree plantation programme.
2. Lectures on environmental issues.

7.5 Whether environmental audit was conducted?

Yes



No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

|                       |  |
|-----------------------|--|
| <b>Strengths:</b>     | <ol style="list-style-type: none"><li>1. Good infrastructure (physical as well as ICT infrastructure)</li><li>2. Good human resource management mechanism.</li><li>3. Qualified and research oriented faculty.</li><li>4. ICT-enabled teaching learning process.</li><li>5. Green and eco-friendly campus.</li></ol> |
| <b>Weaknesses:</b>    | <ol style="list-style-type: none"><li>1. No faculty-student exchange scheme.</li><li>2. No patents and collaboration</li></ol>   |
| <b>Opportunities:</b> | <ol style="list-style-type: none"><li>1. Industrial linkage and collaboration.</li><li>2. Improvising e-communication</li><li>3. Consultancy Services</li></ol>  |
| <b>Challenges:</b>    | <ol style="list-style-type: none"><li>1. Introducing Science Stream</li><li>2. Faculty-student exchange programme</li><li>3. Introducing new employment oriented courses</li></ol>   |

**8. Plans of institution for next year**

|  |
|--|
| <ol style="list-style-type: none"><li>1. Introducing extra P.G. and certificate courses.</li><li>2. Establishing language laboratory in the department of English.</li><li>3. Enhancing in-house publications.</li><li>4. Creating reception counter to facilitate information about support services to the students and visitors at the time of admission.</li><li>5. Submitting more proposals for minor and major research projects.</li><li>6. Conducting national/state level seminars.</li><li>7. Organizing a lecture series under the title To Know our College and To Know our India for all stakeholders.</li></ol> |
|--|

Name: Mr. Digambar Sukhadeo Kulkarni

Name: Dr. Yojana Vasant Jugale



Signature of the Coordinator, IQAC

Signature of the Coordinator, IQAC

**Hon. Shri. Annasaheb Dange A.C.S. College  
Hatkanangale, Dist. Kolhapur**

**Hon. Shri. Annasaheb Dange Arts, Commerce &  
College, HATKANANGALE, Dist. Kolhapur**

## Annexure I

### Academic Calendar (2013-14)

| Month     | Type of Activity  |
|-----------|---|
| June      | <ul style="list-style-type: none"><li>➤ Commencement of College</li><li>➤ Admission Procedure</li><li>➤ Submission of Annual Teaching Plan</li><li>➤ The first staff meeting and port-folio distribution</li><li>➤ Celebration of birth anniversary of Ch. Shahu Maharaj</li><li>➤ Organizing popular lecture and a lecture on API for teaching and non-teaching staff.</li></ul>                                   |
| July      | <ul style="list-style-type: none"><li>➤ The first meeting of the IQAC</li><li>➤ Enrolment of students for NSS</li><li>➤ Celebrating birth day of Hon. Shri. Annasaheb Dange by organizing sports and cultural activities.</li><li>➤ Organizing blood donation camp and health camp for all students and faculty members.</li><li>➤ Submitting proposal of affiliation for continuation of M.A. in History</li></ul> |
| August    | <ul style="list-style-type: none"><li>➤ Celebrating the National Sports and Librarian's Day</li><li>➤ Celebrating Independence Day</li><li>➤ The IQAC meeting with teaching and non-teaching staff</li><li>➤ The meetings of Examination, Discipline and Library Committee.</li><li>➤ Students Council Meeting</li></ul>  |
| September | <ul style="list-style-type: none"><li>➤ Celebration of Teacher's Day</li><li>➤ Two day N.S.S. Camp</li><li>➤ Conducting health camp for women through Mahila Manch</li><li>➤ Celebration of National Energy Conservation Day, World Ozone Day through Nature Club.</li><li>➤ Celebration of NSS Day by NSS</li></ul>  |

|          |   |
|----------|---|
| October  | <ul style="list-style-type: none"> <li>➤ Conducting Seminars /project work for internal evaluation</li> <li>➤ The Second meeting of the IQAC</li> <li>➤ Conducting workshop under lead college scheme.</li> <li>➤ Rotary Club Programme</li> <li>➤ Term End staff meeting</li> <li>➤ Commencement of Diwali vacation</li> </ul>   |
| November | <ul style="list-style-type: none"> <li>➤ Semester Examination</li> <li>➤ The third staff meeting</li> <li>➤ NSS Camp for village cleaning</li> </ul>  |
| December | <ul style="list-style-type: none"> <li>➤ Celebration of World AIDS Day, Population Prevention Day and Computer Literacy Day.</li> <li>➤ Library Committee Meeting</li> <li>➤ Conducting workshop under Lead College Scheme</li> <li>➤ Celebration of death anniversary of Dr. Babasaheb Ambedkar</li> <li>➤ Student Council meeting</li> <li>➤ Alumni and Parents' Meet</li> <li>➤ The third meeting of the IQAC</li> </ul> |
| January  | <ul style="list-style-type: none"> <li>➤ Celebration of birth anniversary of Savitribai Phule</li> <li>➤ Celebration of National Youth Day, Sports Day, and National Republic Day, Gandhi Nirvan Day</li> <li>➤ Attending the SNEH MELAVA at the head office of our mother institution</li> <li>➤ Lead College Programme</li> <li>➤ Study tour programme</li> </ul>   |
| February | <ul style="list-style-type: none"> <li>➤ Conducting unit tests, home assignments, projects and seminars for an internal evaluation</li> <li>➤ Annual Prize Distribution Ceremony</li> <li>➤ Placement Cell Programme</li> <li>➤ Book Exhibition</li> <li>➤ Gymkhana Meeting</li> </ul>  |

|               |  |
|---------------|--|
| March         | <ul style="list-style-type: none"> <li>➤ The fourth meeting of the IQAC</li> <li>➤ Commencement of Semester Examination</li> <li>➤ Farewell Function</li> <li>➤ Conducting academic audit</li> </ul> |
| April and May | <ul style="list-style-type: none"> <li>➤ Term end meeting</li> <li>➤ Examination and Assessment</li> <li>➤ End of the academic session</li> </ul>  |

## Annexure-II

### Analysis of Feedback

**a) Feedback from Students:** The College has very effective feedback mechanism for collecting and analysing feedbacks from students. Feedbacks on teaching-learning, curriculum and various programmes as well as support services are taken regularly. These feedbacks work as guideline for updating teaching learning techniques and organizing skill development programmes. All faculties take exercise for interaction with students in order to know their problems and difficulties regarding the syllabus.

**b) Alumni:** Feedbacks from the alumni are taken in the alumni meet and their suggestions are incorporated with the responsible heads. Moreover one member from alumni is included in the IQAC and his suggestions are taken into consideration.

**c) Parents:** The parents-teachers association organizes a parents' meet in order to furnish the details of support services provided in the college. The principal and convener show the progress report, daily attendance of the wards to their parents in this meet. At the same, feedbacks on the above are collected from the parents. Apart from these, a meeting with parents were organized at the time admission.

**Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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