



Sant Dnyaneshwar Shikshan Sanstha's
Hon. Shri. Annasaheb Dange Arts, Commerce and Science College,
Hatkanangale, Dist-Kolhapur (MS)

Minutes of the first IQAC Meeting

Date: 20th July 2023

Time: 12.30 pm

Venue: IQAC Room

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Dr. Niranjana A. Kulkarni (Faculty)	Member	
3	Dr. Vandana S. Tandale (Faculty)	Member	
4	Mr. Pravin S. Gurav (Faculty)	Member	
5	Mr. Balaji A. Kamble (Librarian)	Member	
6	Mr. Ramesh M. Patil (Phy. Dir.)	Member	
7	Mr. Sushant Khot (Student)	Member	
8	Mr. Vitthalrao R. Musai	Member	
9	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	

Agenda Item No. 1

Reading and Confirming the Minutes of the Previous Meeting

The Meeting began with reading the minutes of the previous meeting before all the present members and asked them to do some corrections (if any). Further they were asked to think over the action taken initiatives. After a brief discussion, the minutes were passed among the members to confirm the same with their signs and then the agenda items were taken for deliberations.

Agenda Item No. 2
Preparing and submitting AQAR of the previous year

Hon. Prin. Dr. Yojana V Jugale instructed all faculty members should look into the matter of collecting required data as per guidelines for AQAR. Mr. Digambar Kulkarni informed that all concerned should collect the data from academic, administrative, library, sports and from portfolio committees. After a small deliberation, it was resolved to submit AQAR at end of July 2023.

Proposed By: Dr. Yojana V. Jugale

Seconded By: Mr. Digambar Kulkarni

Agenda Item No. 3
Preparation of the SSR

Dr. Digambar Kulkarni, the coordinator of IQAC informed that the accreditation validity of our institution will come to an end on 27 March 2024. As per guidelines, we can submit our IIQA to the NAAC six month before the expiry date of validation period. Considering this matter, all members unanimously resolved to collect all the required data for IIQA and SSR. It was also resolved to start documentation for SSR focusing on curricular aspects, teaching learning process, research, infrastructure, student progression and innovations etc.


Proposed By: Mr. Digambar Kulkarni

Seconded By: Dr. Balaji A. Kamble

Agenda Item No. 4
Any other Matter

The issues like updating ICT facilities, internal evaluation, upgrading learning resources, etc were taken into consideration and then the meeting ended with the vote of thanks.

As there was no any other matter, the meeting ended with the vote of thanks and it was expressed by Dr. Digambar Kulkarni.


D.S. Kulkarni
Co-ordinator


PRINCIPAL
Shri. Annasaheb Dange Arts, Commerce & Science
College. HATKANANGALE, Dist. Kolhapur.



Sant Dnyaneshwar Shikshan Sanstha's
**Hon. Shri. Annasaheb Dange Arts, Commerce and Science College,
Hatkanangale, Dist-Kolhapur (MS)**

Minutes of the Second IQAC Meeting

Date: 6th September 2023

Time: 12.30 pm

Venue: IQAC Room

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Dr. Niranjana A. Kulkarni (Faculty)	Member	
3	Dr. Vandana S. Tandale (Faculty)	Member	
4	Mr. Pravin S. Gurav (Faculty)	Member	
5	Mr. Balaji A. Kamble (Librarian)	Member	
6	Mr. Ramesh M. Patil (Phy. Dir.)	Member	
7	Mr. Sushant Khot (Student)	Member	
8	Mr. Vitthalrao R. Musai (Management)	Member	
9	Mr. Amar B. Varute (Alumni)	Member	
10	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	

Agenda Item No. 1

Reading and Confirming the Minutes of the Previous Meeting

The Meeting began with reading the minutes of the previous meeting before all the present members and asked them to do some corrections (if any). Further they were asked to think over the action taken initiatives. After a brief discussion, the minutes were passed

among the members to confirm the same with their signs and then the agenda items were taken for deliberations.

Agenda Item No. 2
Discussion about submission of IIQA

Hon. Principal informed all the IQAC Members that by the end of this month, the IIQA will be opened for filling up on the portal and the institution planned to submit the IIQA as early as possible after opening IIQA on the portal. Regarding this, the coordinator of IQAC Mr. Digambar Kulkarni provided information regarding the required documents including the affiliation letter, intake capacity, AISHE certificate, course information etc while submitting IIQA. After a small deliberation it was resolved to submit IIQA at the end of the September.

Proposed By: Dr. Yojana V. Jugale

Seconded By: Mr. Digambar Kulkarni

Agenda Item No. 3
Orientation regarding the Manual of SSR

On request of some of the members, Hon. Principal instructed the Coordinator of IQAC to orient the faculty members regarding the requirements for the SSR submission. Considering this Mr. Digambar Kulkarni provided inform of SOP for submitting documents while uploading SSR, the detailed information regarding metrics and their weightage, the procedure of SSS and its questionnaires etc.

Proposed By: Dr. Niranjana Kulkarni

Seconded By: Dr. Balaji A. Kamble

Agenda Item No. 4
Upgrading the Sustainable Practices


Dr. Niranjana Kulkarni one of the members of IQAC explained the importance of sustainable practices and requested that we should upgrade all the facilities and systems

including alternate energy sources, water conservation practices, waste management system etc. It was resolved to upgrade all these facilities as per necessity.

Agenda Item No. 5

Any other Matter

During the time given for discussing any other matter, the issues like safety and security, upgrading sports facilities, canteen facilities etc were taken for deliberations. Then, the meeting ended with the vote of thanks to the Chairperson and all present members.


D.S. Pulkarni
Co-ordinator of IQAC


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Hon. Shri. Annasaheb Dange Arts, Commerce and Science College,
Hatkanangale, Dist-Kolhapur (MS)

Minutes of the Third IQAC Meeting

Date: 20th March 2024

Time: 12.30 pm

Venue: IQAC Room

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Yojana V. Jugale	Chairperson	
2	Dr. Niranjana A. Kulkarni (Faculty)	Member	
3	Dr. Vandana S. Tandale (Faculty)	Member	
4	Mr. Pravin S. Gurav (Faculty)	Member	
5	Mr. Balaji A. Kamble (Librarian)	Member	
6	Mr. Ramesh M. Patil (Phy. Dir.)	Member	
7	Mr. Sushant Khot (Student)	Member	
8	Mr. Vitthalrao R. Musai	Member	
9	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	

Agenda Item No. 1

Reading and Confirming the Minutes of the Previous Meeting

The Meeting began with reading the minutes of the previous meeting before all the present members and asked them to do some corrections (if any). Further they were asked to think over the action taken initiatives. After a brief discussion, the minutes were passed among the members to confirm the same with their signs and then the agenda items were taken for deliberations.

Agenda Item No. 2

Preparation of Departmental Presentation for NAAC Accreditation

Hon. Prin. Dr. Yojana V Jugale put forth some of the ideas regarding how to present the departmental information before the NAAC Peer Team. He focused on that each department should present the methods of communicating POs and COs, Student results and their progression to Higher Education in a good way. Besides the students centric methods, significant achievements etc should be presented during the departmental presentation.

Proposed By: Dr. Yojana V. Jugale

Seconded By: Dr. Digambar Kulkarni

Agenda Item No. 3

Organizing Workshop on NEP

Dr. Digambar Kulkarni, the coordinator of IQAC suggested that in order to orient the faculty members regarding New Educational Policy, the institution should organize a one day workshop on NEP. Considering this suggestion it was resolved that the lead college committee should take an initiative for organizing workshop on NEP focusing on the credit system, subject baskets, workload of the teachers, OE, OJT and IKS etc. After a small deliberation, the whole responsibility is handed over to Dr. Niranjana Kulkarni. Finally it was resolved to organize the workshop up to the end of this month.

Proposed By: Dr. Digambar Kulkarni

Seconded By: Dr. Niranjana Kulkarni

Agenda Item No. 4

Publication of College Magazine

Hon. Principal and all other present members of IQAC discussed the matter of publication of college Magazine-PASAYDAN. In this discussion, the various sections

such as writing articles, stories, narrating experience, reviewing significant literary works, including the significant events organized in the college, etc were taken into consideration. Finally it was resolved to do as per instructions.

Proposed By: Prin. Dr. Yojana V. Jugale

Seconded By: Dr. Vandana Tandale

Agenda Item No. 5

Submission of DVV Response

The coordinator of IQAC Dr. Digambar S. Kulkarni informed that the IQAC had collected all the required data for DVV clarification and after getting a small discussion on it, he will submit it to the NAAC. Then, after a small deliberation with the Principal and other IQAC Members, it was resolved to submit the same to the NAAC through online portal.

Proposed By: Dr. Digambar Kulkarni

Seconded By: Dr. Vandana Tandale

As there was no any other matter, the meeting ended with the vote of thanks and it was expressed by Dr. Digambar Kulkarni.


D.S. Kulkarni


PRINCIPAL
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College. HATKANANGALE, Dist. Kolhapur.



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Minutes of the Fourth IQAC Meeting

Date: 17th May 2024

Time: 12.30 pm

Venue: IQAC Room

Members Present

Sr. No.	Name of the Member	Position/Role	Sign
1	Dr. Niranjana A. Kulkarni (Faculty)	Chairperson	
2	Dr. Vandana S. Tandale (Faculty)	Member	
3	Mr. Pravin S. Gurav (Faculty)	Member	
4	Mr. Balaji A. Kamble (Librarian)	Member	
5	Mr. Ramesh M. Patil (Phy. Dir.)	Member	
6	Mr. Sushant Khot (Student)	Member	
7	Mr. Vitthalrao R. Musai	Member	
8	Mr. Digambar S. Kulkarni (Faculty)	Coordinator	

Agenda Item No. 1

Reading and Confirming the Minutes of the Previous Meeting

The Meeting began with reading the minutes of the previous meeting before all the present members and asked them to do some corrections (if any). Further they were asked to think over the action taken initiatives. After a brief discussion, the minutes were passed among the members to confirm the same with their signs and then the agenda items were taken for deliberations.

Agenda Item No. 2
Reviewing the NAAC related Work

The chairperson of IQAC suggested that all faculty members and portfolio committee coordinators should review their all works related to the documentation of all activities as we received approval of SSR. It was resolved to do as per instructions.

Proposed By: Prof (Dr.) Niranjan Kulkarni **Seconded By:** Dr. Digambar Kulkarni

Agenda Item No. 3
Exam Related Grievances

During this meeting, the coordinator of IQAC instructed the Examination Committee coordinator to keep all exam related records update and he focused on the grievance redressal mechanism (exam related). It was resolved all grievances should be collected properly and should be forwarded in time to the university as well as towards the higher authority at the institutional level.

Proposed By: Dr. Digambar Kulkarni **Seconded By:** Mr. Ramesh Patil

Agenda Item No. 4
Providing the dates for NAAC Peer Team Visit


The in charge Principal Dr. Niranjan Kulkarni informed all the members that almost all the work and technical process regarding NAAC accreditation so that we have to provide three dates for the NAAC peer team visit. The matter was discussed and the IQAC decided to provide the dates- the first slot (18-19 July 2024), the second slot (23-24 July 2024) and the third slot (30-31 July 2024). All accepted the same.

Proposed By: Dr. Niranjan Kulkarni **Seconded By:** Dr. Balaji A. Kamble

Agenda Item No. 5

Any other Matter with the Permission of the Chairperson

Any other items like Skill Enhancement Courses (SEC), E-content Development, upgrading library facilities, maintenance of laboratories and botanical gardens etc were taken for discussion and then the meeting ended with the vote of thanks to the chair and present members that was expressed by Mr. Digambar Kulkarni.


D.S. Kulkarni
Coordinator of IQAC


I/C PRINCIPAL,
Shri. Annasaheb Dange Arts, Commerce & Science
College, HATKANANGALE, Dist. Kolhapur.

Internal Quality Assurance Cell (IQAC)

Action Taken Report

Academic Year 2023-24

- The institution applied for the Fourth Cycle of Assessment and Accreditation well in advance before the expiry date of validity period. The process began in the month of October 2023 with IIQA application, then the submission of SSR in the month of January 2024, SSS and the clarification of queries of DVV. The process ended with the NAAC Peer Team visit in the month of July 2024. The institution was awarded with CGPA of 3.05 on four point scale at 'A' grade.
- The institution upgraded ICT facilities, science laboratories, computer and language lab, alternative energy sources, water conservation and waste management system during the academic year 2023-24.
- The institution in association of Lead College Committee and various departments organized workshops on NEP implementation, Use of AI in daily life, opportunities in Service Industries, NEP-Research Methodology, Evaluation of Attainment of POs and COs, Career Opportunities after Completing MCA, etc during the academic year 2023-24.
- For the holistic development of the students, the institution introduced more than ten certificate courses, and a few programs on career guidance and career counseling programs, capability development programs such as enhancing language skills, life skills, soft skills and new trends in technology.
- Through NSS Unit, the institution organized more than 20 community engagement and outreach activities, a few collaborative activities under MoUs by various departments, internships and study tours etc throughout the academic year 2023-24.
- Quality assurance activities such internal academic and administrative audits, green-energy-environment audits, gender audit and ISO certification, etc were organized.